EASY IS NICE, ON ANY DEVICE.
FreemanOnline® provides you with all the right tools to ensure a seamless execution at show site, from move-in to move-out. With an enhanced FreemanOnline, we are making it easier than ever for you to get what you want to have a great event:
• Access important show information
• Track freight
• Receive notifications
• Receive assistance through Concierge Services while at show site
• Order Freeman products and services pre-show, during move-in and while the show is open
• Expedite the move out process
• Access invoices after the show

SERVICE INFORMATION

BOOTH EQUIPMENT
Each 10’ x 10’ booth will be set with 8’ high black back drape and 3’ high black side drape. Booths 300 sq. ft. or less will receive (1) 7” x 44” one-line booth identification sign. Booths larger than 300 sq. ft. may receive a 7” x 44” one-line booth identification sign upon request.

EXHIBIT HALL CARPET
The exhibit area is NOT carpeted; however, the aisles will be carpeted in black.

DISCOUNT PRICE DEADLINE DATE
Order early to take advantage of advance order discount rates, place your order by September 10, 2019.

Any billing discrepancies must be addressed at the Freeman Service Center during normal show hours. Any other discrepancies can be resolved up to but not to exceed 30 days prior to the last day of move-out.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ
Tuesday, October 1, 2019 8:00 AM - 5:00 PM - By Target
Wednesday, October 2, 2019 8:00 AM - 5:00 PM - By Target

All crates must be off of the floor by end of day. 
During exhibitor move-in/set-up, exhibitors may continue to work on their booths until 9:00 PM. However, they must stay with the exhibit hall. Once an individual leave the hall, re-entry will NOT be permitted.

SHOW FLOOR HOURS
Badged exhibitors will have access to the exhibit hall at 7:30 AM each morning October 3 - 6, 2019 and until 9:00 PM each evening October 3 - 5, 2019.

Thursday, October 3, 2019 10:00 AM - 7:00 PM *Artist Alley open until 8:00 PM
Friday, October 4, 2019 10:00 AM - 7:00 PM *Artist Alley open until 8:00 PM
Saturday, October 5, 2019 10:00 AM - 7:00 PM *Artist Alley open until 8:00 PM
Sunday, October 6, 2019 10:00 AM - 5:00 PM

EXHIBITOR MOVE-OUT
For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ
Sunday, October 6, 2019 5:00 PM - 9:00 PM Double Time Rates Apply
Monday, October 7, 2019 8:00 AM - 4:00 PM
Tuesday, October 8, 2019 8:00 AM - 12:00 PM
DISMANTLE AND MOVE-OUT INFORMATION
We will return empty containers by October 6, 2019 at 10:00 PM.
All exhibitor materials must be removed from the exhibit facility by Tuesday, October 8, 2019 at 12:00 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by the following times for each day:
• If you are loading out on Sunday October 6th, driver check-in no later than 8:00 PM
• If you are loading out on Monday, October 7th, driver check-in no later than 2:00 PM
• If you are loading out on Tuesday, October 8th, driver check-in no later than 10:00 AM

If your carrier is NOT checked in by 10:00 AM Tuesday, October 8th, your freight will be re-routed or sent back to the Freeman warehouse.

POST SHOW PAPERWORK AND LABELS
Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT
Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Services Department at (201) 299-7575 for a quote.

SERVICE CONTRACTOR CONTACTS / INFORMATION:
FREEMAN
909 Newark Turnpike
Kearny, NJ 07032
(201) 299-7575 fax (469) 621-5618
FreemanNewYorkES@freeman.com

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183
International Shipping Services or fax (469) 621-5810 or email exhibit.transportation@freeman.com

SERVICE CENTER HOURS
We will have staff available at the Freeman Service Center as follows:
Tuesday October 1, 2019 8:00 AM - 5:00 PM
Wednesday October 2, 2019 8:00 AM - 5:00 PM
Thursday October 3, 2019 8:00 AM - 7:00 PM
Friday October 4, 2019 10:00 AM - 7:00 PM
Saturday October 5, 2019 10:00 AM - 7:00 PM
Sunday October 6, 2019 10:00 AM - 9:00 PM
Monday October 7, 2019 8:00 AM - 5:00 PM
Tuesday October 8, 2019 8:00 AM - 12:00 PM

FREEMAN ONLINE®
Take advantage of discount pricing by ordering online at www.freeman.com by September 10, 2019.
Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you’ve come to expect — before, during and after your show. Additionally, you can now access FreemanOnline from any device — desktop, laptop, tablet or via our new FreemanOnline Mobile App.
To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access FreemanOnline without using the email link, visit www.freeman.com. You can also download and use the FOL Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version of the FreemanOnline Mobile App is available to extend mobile use for those users that do not have an Apple or Android device or who do not want to download the app.

If you need assistance with FreemanOnline, please call our Customer Support Center at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

**SHIPPING INFORMATION**

Warehouse Shipping Address:
- Exhibiting Company Name / Booth #
- **NEW YORK COMIC CON 2019**
- C/O FREEMAN
- 909 NEWARK TURNPIKE
- KEARNY, NJ 07032

Freeman will accept crated, boxed or skidded material beginning Friday, August 30, 2019 at the above address. Material arriving after September 20, 2019 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 2:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (201) 299-7575.

Show Site Shipping Address:
- Exhibiting Company Name / Booth #
- **NEW YORK COMIC CON 2019**
- C/O FREEMAN
- JACOB K JAVITS CONVENTION CENTER
- 655 W 34TH ST
- NEW YORK, NY 10001-1188

Freeman will receive shipments at the exhibit facility beginning Tuesday, October 1, 2019. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (201) 299-7575.

**Please note:** All items and materials that must be brought into the facility are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS at [http://www.javitscenter.com/plan/policies](http://www.javitscenter.com/plan/policies) to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

**ADDITIONAL SHOW INFORMATION**

Please note: Inbound and outbound shipments after 4:30 PM during move-in and move-out
LEND-A-HAND PROGRAM
For those exhibitors who are “do-it-yourself-ers” we’re offering a little extra assistance. We’ve secured easier access and additional free labor for both move-in and move-out. Please review the details and qualifications closely:

LEND-A-HAND MOVE-IN
• “POV” (Privately Owned Vehicles) are defined as cars, pick-up trucks, vans, and other trucks primarily designed for passenger use and no larger than a Ford Econoline Van. Straight trucks, bobtail, contract carriers and vehicles with trailers are NOT considered POV’s and must report directly to FREEMAN Marshaling Yard.
• All box trucks, regardless of length shall not be permitted in the POV/Lend-A-Hand areas and must go to the loading dock in the rear of the exhibit hall. All materials loaded in/out of the loading dock will be subject to building charges for the handling of materials.
• Vehicles with trailers are also not permitted in the POV/Lend-A-Hand areas and must also go to the loading dock in the rear of the exhibit hall. All materials loaded in/out of the loading dock will be subject to building charges for the handling of materials.
• **Program Time & Dates**
  o Tuesday, October 1, 2019 from 9:00 AM – 6:00 PM
  o Wednesday, October 2, 2019 from 8:00 AM – 6:00 PM
• Vehicles may enter at 34th Street and 11th Avenue next to the Javits for assisted labor
• On 34th Street next to the Javits, free labor will assist with unloading materials from the vehicle and brought directly to the booth. A check-in area will be provided for this service.
• Labor will be provided at a first come, first serve basis
• Labor assistance on 34th Street is provided at NO Charge and Tipping labor is strictly prohibited
• Exhibitors are still permitted to self-load / unload and move materials using a 2-wheeled hand truck from the POV lane of the Inner-Roadway

LEND-A-HAND MOVE-OUT
• There will be a sign-in area for assisted labor move-out at 34th Street and 11th Avenue next to the Javits
• If you wish to utilize this service, sign in at the predetermined location at the shows conclusion and labor will be provided to come to your booth, load your materials and bring to your vehicle
• Labor assistance on 34th Street is provided at NO Charge and Tipping labor is strictly prohibited
• **Program Time & Dates**
  o Sunday, October 6, 2019 6:00 PM – 11:59 PM

Privately Owned Vehicles (POV) - Defined as cars, pick-up trucks, vans, and other trucks primarily designed for passenger use and no larger than a Ford Econoline Van. Straight trucks, bobtail, contract carriers and vehicles with trailers are NOT considered POV’s.

Box Trucks, Cube Trucks, U-Haul Trucks, Ryder Trucks, And Other Large Rental Vans, As Well As Any Trailers Hitched To Any Vehicle Are Not Permitted In The Self-Service Hand-Carry Unloading Areas At All Times.

Self-Unloading/ Privately Owned Vehicles (POV) Access Area - For Hand-Carry items the Javits Center is very flexible it comes to off-loading your booth materials as long as you follow the rules. The movement of all freight from the loading docks at the Javits Center is handled by Teamsters. However, Exhibitors are allowed to bring in certain hand-carried items through the front of the building on 11th Avenue (east side) and at specified times, the north side, as long as traffic regulations are obeyed.

A special POV LANE and short term parking area will be located in the “Inner-Roadway” off of 11th Avenue.
Suitable vehicles for the self-service hand-carry unloading procedure - Privately Owned Vehicles (POV’s) are defined as cars, pick-up trucks, vans, and other trucks primarily designed for passenger use. Vehicles containing more than 300 lbs of materials, straight trucks, bobtail, contract carriers and vehicles with trailers are NOT considered POV’s and must report directly to FREEMAN Marshalling Yard.

Box Trucks, Cube Trucks, U-Haul Trucks, Ryder Trucks, And Other Large Rental Vans, As Well As Any Trailers Hitched To Any Vehicle Are Not Permitted In The Self-Service Hand-Carry Unloading Areas At All Times. These Vehicles Will Be Directed To The Javits Loading Docks And Unloaded By Union Labor At The Exhibitor's Expense.

All single occupancy vehicles will be turned away by security personnel – no exceptions. There must be someone representing the exhibitor with the vehicle at all times/vehicles left unattended will be towed at exhibitor expense.

- Temporary loading and unloading zones are assigned and managed by Javits Public Safety personnel in conjunction with show management staff
- Loading and unloading of vehicles is limited to vehicles no larger than an Econoline van.
- Vehicles must be attended by a licensed driver at all times
- Moving company trucks may be loaded and unloaded only on the Javits Center loading dock by Javits Freight Handlers. Such trucks may not be loaded or unloaded in front of the building or on the north end or anywhere else in the vicinity of the Center, as their freight is not considered "hand carry" regardless of its size. Under no circumstances will moving company employees, or any persons other than Javits Freight Handlers or direct employees of an exhibiting company engaged in legitimate "hand carry," be permitted to handle freight on Javits Center property
- Exhibitors may use nothing larger than a two-wheeled baggage cart (plastic or rubber wheels only) to move their items. Hanging clothing racks with four wheels are allowed for moving hanging garments
- "Pop-up" displays, equal or less than 10’ in length, capable of being carried by hand by one person may be brought in
- Exhibitors moving items must use the doors and routes designated by event management
- Individuals moving these items must be employees of the exhibiting company and must carry identification with them to verify this fact
FREEMAN GENERAL INFORMATION

TRANSLATION SERVICE
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact Freeman New York Exhibitor Services at 201-299-7575 or Freeman’s Customer Support Center at (888) 508-5054 US & Canada or +1(512) 982-4186 Local & International.

HELPFUL HINTS

SAVE MONEY
Order early to take advantage of advance order discount rates, place your order by September 10, 2019.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for you booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC’s). Thank you for your cooperation

EXHIBITOR ASSISTANCE
For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ

For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ

Call Freeman’s Exhibitor Services department at (201) 299-7575 with any questions or needs you may have.
Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

**BEFORE THE SHOW**

1. **booth structure**
   - **Option 1 Multiple Use**
     Use Forest Sustainable Certified (FSC) wood to build your booth and crates.
   - **Option 2 One-time Use**
     Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman’s eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

2. **carpet**
   - **Option 1 Rent**
     Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.
   - **Option 2 Color**
     Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.

3. **shipping**
   - **Online + before deadline = better bottom line**
     Take advantage of early-bird pricing and consolidate shipping when ordering supplies.
   - **Choose reusable shipping padding**
     Avoid packing peanuts and foam plastic materials that never decompose.
   - **Ship early**
     Use the 30-day policy to ship materials to the Freeman advance warehouse.

4. **graphics**
   - **Option 1 Multiple Use**
     Print on a durable substrate without dates, event names, or locations.
   - **Option 2 One-time Use**
     Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

5. **printing**
   - **Reduce printing and go digital**
     with your booth literature.
   - **Print locally**
     Supporting local businesses while reducing shipping? It's a win-win.
   - **Print on at least 50 percent post-consumer recycled paper**
**ON SITE**

**6. save energy**
- Use Energy Star-rated equipment for audio-visual equipment and monitors.
- Power down. Turn off equipment at the end of each day.
- Light up your booth with CFLs, LEDs, or other energy-efficient lighting.

**7. MOVE OUT**
- Train your team.
  - Educate your installation and dismantling teams about recycling and donation processes.

**8. shipping out**
- Pack in, pack out.
  - Leave no trace on show site.
- **Join a caravan.**
  - If you’re shipping directly to another show, ask Freeman Transportation about joining a caravan to your next show.

**9. leftover materials**
- **Remember to label.**
  - Clearly label recyclable leftover material for disposal.
- **Donate the rest.**
  - Ask the Freeman Exhibition Services desk about local donation programs.

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**FREEMAN**

**FREEMAN.COM**

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**TYPICALLY* RECYCLABLE**

- **Cardboard:** Used for signs or shipping boxes
- **Glass:** Green, brown, clear
- **Plastics:** Shrink-wrap or plastic banding used to secure shipments; water/nectar bottles; plexiglass (acrylic) clear, smoked, or tinted; Vistaflex used to protect flooring
- **Metal:** Aluminum cans/steel banding
- **Paper:** Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard
- **Wood:** Non-laminate wood

**TYPICALLY* DONATE-ABLE**

- **Furniture:** Purchased items
- **Home furnishing:** Décor staging materials
- **Unused raw materials:** Plywood, subflooring, non-laminate wood
- **Flooring:** 100 square feet of flooring. Excludes carpet.
- **Left over giveaways:** Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway
TARGET CHANGE REQUEST
DEADLINE: SEPTEMBER 10, 2019

- Exhibitors requesting a revised targeted move-in date and time must complete and return this form to Freeman by September 10, 2019.

- All Target Change requests must be authorized by Freeman.

- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests, we reserve the right to refuse your request.

- You will be notified by email via this form of your revised move-in date and time.

- There will be NO CHARGE for requesting a target change.

NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME: ____________________________

BOOTH #: ___________ BOOTH SIZE: X

CONTACT NAME: ____________________________

PHONE #: ____________________________

E-MAIL ADDRESS: ____________________________

For Assistance, please call 201-299-7575 to speak with one of our experts.

For Office Use Only

____ Approved   _____ Denied

New Target Date: ____________________________

New Target Time: ____________________________

Signed: ____________________________

Date: ____________________________

(483535)
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME:  
ADDRESS:  
CITY/STATE/ZIP:  
PHONE #:  
SIGNATURE:  
CONTACT'S E-MAIL:  
E-MAIL FOR INVOICE:  

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's e-mail.

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHECK

Please make check payable to: Freeman. Checks must be in U.S. funds drawn on a U.S. or Canadian bank. (“US. FUNDS” MUST BE PRE-PRINTED on Canadian checks.)

Please reference (483535) on your remittance.

☐ CREDIT/DEBIT CARD

We do not accept credit card information via email.

Account No.:  
Exp. Date:  

☐ Personal Credit Card  ☐ Company Credit Card

Cardholder Name (Print):  
Signature:  
Cardholder Billing Address:  
City/State/Zip:  

ENTER TOTALS HERE

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• Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freeman.com.

• Orders received without payment or after the discount price deadline date will be charged at the standard price.

• Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

• If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative at (201) 299-7575.
In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

**EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING**

“We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party.”

**BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**

---

**EXHIBITOR NAME:** (PLEASE PRINT)

**EXHIBITOR SIGNATURE:**

**DATE:**

---

**EXHIBITING COMPANY INFORMATION**

**EXHIBITING COMPANY NAME:**

**BOOTH #:**

---

**EXHIBITING COMPANY ADDRESS:**

**CITY/STATE/ZIP:**

**PHONE:**

**EXT.:**

**FAX:**

---

**CONTACT’S E-MAIL:**

---

**Indicate which services are to be invoiced to the Third Party:**

- [ ] ALL FREEMAN SERVICES
- [ ] I&D LABOR/SUPERVISION
- [ ] MATERIAL HANDLING/IN & OUT
- [ ] UTILITIES
- [ ] FREEMAN EXHIBIT TRANSPORTATION
- [ ] RENTAL FURNITURE/CARPET/SIGNS
- [ ] BOOTH CLEANING
- [ ] OTHER

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**FOR ACCURACY PURPOSES, COPIES OF ALL INVOICES TO BE SENT TO THE EXHIBITOR OF RECORD AT THE CONCLUSION OF THE SHOW.**

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**THIRD PARTY COMPANY INFORMATION**

**THIRD PARTY COMPANY NAME:**

---

**CONTACT NAME:**

---

**THIRD PARTY BILLING ADDRESS:**

**CITY/STATE/ZIP:**

**PHONE:**

**EXT.:**

**FAX:**

---

**CONTACT’S E-MAIL:**

---

**E-MAIL FOR INVOICE:**

---

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact’s e-mail.

---

**THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION**

- [ ] AMERICAN EXPRESS
- [ ] MASTERCARD
- [ ] VISA

*We do not accept credit card information via email.*

---

**ACCOUNT NO:**

**EXP. DATE:**

---

**CARDHOLDER NAME (PLEASE PRINT):**

---

**AUTHORIZED SIGNATURE:**

---

**CARD TYPE:**

---

**CARDHOLDER BILLING ADDRESS:**

---

**CITY/STATE/ZIP:**

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PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS


PAYMENT TERMS

Full payment, including any applicable tax, is due in advance at show site. All payments must be in U.S. secure funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional charges as indicated on each order form. Payment for Audio Visual services and equipment is due in advance of move-in, unless otherwise agreed in writing with Freeman. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals (including Audio Visual equipment and computers) include delivery, installation, and removal from EXHIBITOR'S booth. Rental prices on Audio Visual equipment and computers do not include labor, delivery, electrical services or removal of the equipment from the booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour “per person per hour” charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. Audio Visual orders cancelled within 7 days from the show opening date will be charged a one-day rental rate on equipment. On-site cancellation of Audio Visual services will result in a one-day rental charge of equipment and any applicable labor. If the Show or Event is canceled because of reasons beyond FREEMAN’S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR or any payments made before the date of cancellation. It is EXHIBITOR’S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR’S invoice for accuracy prior to the close of the Show or Event.

If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, there should be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are paid with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR’S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR’S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR’S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice, EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN and to return to the Service Desk to release labor when the work is completed.

ELECTRICAL

If FREEMAN provides electrical services, claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control and EXHIBITOR agrees to hold FREEMAN, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS), EVEN IF ADVISED OF THE POSSIBILITY OR SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys’ fees) arising out of or in any way connected with EXHIBITOR’S actions or omissions under this Agreement. Please note that electrical services are NOT automatically included in Audio Visual rentals and must be ordered separately from the designated electrical provider.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN’S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. If any labor secured through Freeman is conducting overhead work, the Exhibitor is responsible for ensuring that everyone in the area of overhead work is wearing a hard hat. If the Exhibitor does not have its own hard hats, Freeman can assist with obtaining them. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, “Show Regulations and/or Rules” as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN’S “MATERIAL HANDLING TERMS & CONDITIONS” AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE “SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT” AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.
MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be considered as your acknowledgment that you have read, understood, and agree to all of the following conditions as met. This Material Handling Agreement (the “Agreement”) is between Freeman, a division of Freeman Expositions, Inc., and its employees, agents, and representatives (“Freeman”), and [Exhibitor] (the “Exhibitor”) for the fulfillment of your request for services at the event or at any Freeman warehouse or to an event site for which Freeman is the Official Show Contractor, or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term “Exhibitor” means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRATES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpet in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging not meeting industry standards. Goods requiring cold storage and those in accessible storage are stored at Exhibitor’s own risk. FREEMAN Assumes NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or destroyed prior to the carriage or delivery of empty containers. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times. Exhibitor materials will be left unattended. FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY_LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR’S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR’S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. Freeman recommends the securing of security services from Facility or Shipment Management. All MHA’s submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth. Freeman is not responsible for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor’s materials after same have been delivered to Exhibitor’s appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman does not guarantee the condition of the material upon delivery to Exhibitor. Exhibitor assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor’s shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.

7. FORCE MAJEURE. Freeman’s performance hereunder is subject to, and Freeman shall not be responsible for, loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman’s reasonable control, nor for ordinary wear and tear in the handling of Exhibitor’s materials.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than thirty (30) business days after the date when Exhibitor’s materials are delivered to the carrier for transportation from show site from Freeman’s warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman more than one (1) year after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman’s sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor’s sole and exclusive remedy is limited to $150.00 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is less. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES; ANY SUCH DAMAGES OR LOSS TO THE EXHIBITOR, ITS REPRESENTATIVES, GUESTS OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, OR BASED ON ANY OTHER THEORY OF LIABILITY. FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHELD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the select- ed Carrier Only, and are in no way an extension of Freeman’s maximum liability stated herein. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. Exclusive venue for all disputes arising out of or relating to this Contract shall reside in a court of competent jurisdiction in Dallas County, Texas.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable and necessary attorneys’ fees and investigation costs) arising out or contributed to by Exhibitor’s negligent (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor’s materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the “Collateral”), to secure the prompt and full payment and performance of all Exhibitor’s indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor (“Obligations”). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time (“UCC”), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER, IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND/OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY; YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR Safe Operation YOU, YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES.

Freeman REV 07/17
In this contract, “Freeman” means Freeman Decorating Services, Inc., its respective directors, officers, employees, agents, consultants, and related entities, including any contractors appointed by Freeman. The term “Shipper” means the person or business who is the consignor of any property shipped or who authorizes or permits another person to act on his behalf. All rights reserved by Shipper. Keep only copies of this agreement between Shipper and Freeman. Property is all objects of any type received from the Shipper for transportation as described herein. “Carrier” means any party other than Freeman who transports the property, except for the property that first comes into the physical possession of Freeman, and the responsibility for Freeman under this contract shall remain with the carrier until the property has been placed in the possession of the Consignee or the Consignee’s designee. This release andagainst the value of the property. This maximum liability will be subject to all other applicable limits of liability such as repair costs. Therefore, the shipment may, at the option of Freeman, be returned to the shipper at the shipper’s expense or sold at public auction. (c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman’s attempt at notification, any property is deemed to be unacceptable for long-term storage and other lawful charges. Storage charges, based on Freeman’s applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman’s option, in any location that Freeman designates to receive notice in these instructions. (d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to absolve the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law. (e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property at the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman’s liability for the shipment shall not after unloading or delivery. FREEMAN and SHIPPER AGREE THAT THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE’S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, FREEMAN’S PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN DALLAS COUNTY, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY BETWEEN FREEMAN AND SHIPPER RELATING TO THE SHIPMENT OF A DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. 9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE’S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, FREEMAN’S PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN DALLAS COUNTY, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. 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BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY BETWEEN FREEMAN AND SHIPPER RELATING TO THE SHIPMENT OF A DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.
1. DEFINITIONS. In this Contract, “Freeman” means Freeman Expositions, Inc., and its respective employ- ees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term “Shipper” means the person or business for whom the property is being transported and, including its agents, representatives, subcontractors, consignees, and contractors appointed by the Shipper, excluding only Freeman. “Property” is all objects of any type received from the Shipper for transport by Freeman as described herein. “Consignee” is the party to whom the carrier is obligated to deliver the property unless the parties have otherwise agreed in writing.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper’s payments and Freeman’s services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations relating to transportation of Shipper’s property. This Contract is not intended to be followed in any way. Freeman reserves the right to improve packaging at shipper’s expense.

3. FREEMAN’S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman shall not be responsible for, and in no event shall Shipper be entitled to any claims, damage, or liability for loss of, delay in, or damage to property due to, but not limited to the following: (a) acts of God, including, without limitation, war, terrorism, riots, strikes, lockouts, storms or any other natural disaster, (b) acts or omissions of Consignee or the Consignee’s designated agent. If any part or provision of this Contract is found to be void by competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

4. PACKAGING AND CRATES. Shipper’s property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptance of packages, pallets, or any equipment or procedure for packaging that Shipper might use for its property. Freeman shall not be responsible for damage to loose or unsecured materials, palletized or skid-based equipment. Boxed or shrink-wrapped items are recommended, and are subject to an additional charge if not packed in boxes, or plastic, or otherwise securely packed or labeled. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures is published in the National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper’s expense.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or vascular systems, unless so indicated, to the extent necessary to maintain the general condition of the property. Such goods may be warehoused at owner’s risk and expense or destroyed without compensation.

6. REFUSED SHIPMENTS. If the Consignee refuses to receive the shipment, Freeman shall have the right to refuse to release the shipment until such time as a claim for damage has been paid. Shipper is responsible for any storage or handling fees incurred at the facility or in transit by the property. In the event that the property must be destroyed or returned to the consignee, all costs associated with this action will be charged to the account of the claimant.

7. INSURANCE. Freeman IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER’S RECOVERABLE DAMAGES. Shipper understands that even if shipper’s property is lost or damaged, FREEMAN’S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE.

9. 12. MISCELLANEOUS. Statements, invoices, or pro formas created by Freeman at the time the services are requested. The existence of a difference of opinion between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted or on behalf of Shipper to Freeman unless Shipper’s account is current. Freeman may verify the amount of any claim against Shipper by inspecting the damaged property and comparing it with similar items in Freeman’s possession, and by any other manner reasonably calculated to establish the amount of any kind or nature. Freeman warrants and will ensure that its property is intact, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, which if released could cause a threat to the health, safety, or property of Freeman, or the general public or the environment in general. Such goods may be warehoused at owner’s risk and expense or destroyed without compensation.

11. CHOICE OF FORUM / ARBITRATION. The decision as to whether the goods were at the proper temperature when they were loaded into the trailer or when the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine the temperature of the said property has been placed in the possession of the Consignee or the Consignee’s designated agent. If any part or provision of this Contract is found to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

10. CLAIMS. Claims must be filed in writing within nine (9) months after the delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given to the Consignee. If the Consignee refuses a shipment tendered for delivery or if Freeman is refused to make delivery, the Consignee shall be responsible for all fees, charges, if paid, shall be the maximum recoverable amount for loss or damage. Notwithstanding the above limitations, Shipper may sue for breach of warranty, breach of contract, negligence, products liability, strict liability, or any other legal theory or cause of action whether the goods were at the proper temperature when they were loaded into the trailer or when the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether any of the above limitations applies to a specific claim.

11. CHOICE OF FORUM / ARBITRATION. This CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ANY ACTION ARISING OUT OF OR RELATING TO THIS CONTRACT IS IN THE STATE OF TEXAS IN WHICH THE CONFLICT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. WITHSTANDING ANYTHING HERETO CONTRARY, ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THIS CONTRACT OR THE BREACH THEREOF, OR THE VALIDITY, ENFORCEMENT, OR INTERPRETATION OF THIS CONTRACT SHALL BE RESOLVED BY ARBITRATION ADMINISTERED BY THE COMMERCIAL ARBITRATION ASSOCIATION IN ACCORDANCE WITH ITS COMMERCIAL ARBITRATION RULES AND JUDGMENT ON THE ARBITRATOR(S) IS(ARE) TO BE APPOINTED BY EACH PARTY HAVING JURISDICTION THEREOF.

12. MISCELLANEOUS. Statements, invoices, or pro formas created by Freeman at the time the services are requested. The existence of a difference of opinion between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted or on behalf of Shipper to Freeman unless Shipper’s account is current. Freeman may verify the amount of any claim against Shipper by inspecting the damaged property and comparing it with similar items in Freeman’s possession, and by any other manner reasonably calculated to establish the amount of any kind or nature. Freeman warrants and will ensure that its property is intact, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, which if released could cause a threat to the health, safety, or property of Freeman, or the general public or the environment in general. Such goods may be warehoused at owner’s risk and expense or destroyed without compensation.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman’s Small Package programs are lost, damaged, or otherwise not delivered in accordance with the definitions therein, Freeman’s maximum liability will never be more than the limited value declared by Shipper on the shipping instructions. Shipper agrees that this Contract shall be held valid and performable by Shipper under this provision and that the limitations of liability set forth herein shall not be applicable to any of the liabilities of Shipper. Shipper agrees that all claims are subject to correction and final adjustment, and shipper understands that even if shipper’s property is lost or damaged, FREEMAN’S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE.
TRANSPORTATION SERVICE, FULLY LOADED.
Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- Pick-up and transportation from point of origin to your choice of either advance warehouse or show site
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision
- Pre-printed shipping labels and outbound paperwork

Benefits:

- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- LTL (less than truck load) shipping

*Services apply to destinations anywhere in the Continental U.S.*

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freeman.com for a quote.
RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.
EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- One convenient invoice encompassing all Freeman show services
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision

Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit freeman.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freeman.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freeman.com

DON’T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM
TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
  (800) 995-3579 Toll Free US & Canada
  (817) 607-5183 Local & International

SHIPPING INFORMATION

Items to be shipped

<table>
<thead>
<tr>
<th>Number of Pieces</th>
<th>Est. Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td>_______</td>
</tr>
</tbody>
</table>

- Crates (wooden)
- Cartons (cardboard)
- Cases/Trunks (fiber) (color _________)
- Skids/Pallets
- Carpet (color _________)
- Other ( _________)
- Total _______

Size of largest piece: (H) _______ (W) _______ (L) _______

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:

Ship to address:

________________________________________
________________________________________
________________________________________

Number of Labels: ________________

E-mail: exhibit.transportation@freeman.com
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF SHIPMENT REQUEST AND FINALIZE DETAILS.

SHOW # (483535)
WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
- On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:
  - **Crated:** material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
  - **Special Handling:** material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.
**Freight Services**

- **Uncrated**: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

- **Carpet and/or Pad Only**: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

  - All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.

  - Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.

  - The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

**WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?**

  - Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.

  - At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

**HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?**

  - Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

**HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?**

  - Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.

  - To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.

  - Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

  - After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.

  - Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.

  - For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

**WHERE DO I GET A FORKLIFT?**

  - Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.

  - Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.

  - Start time is guaranteed only when equipment is requested for the start of the working day.

**DO I NEED INSURANCE?**

  - Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.

  - All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

**OTHER AVAILABLE FREIGHT SERVICES**

  (may not be available in all locations)

  - Cranes
  - Accessible storage at show site
  - Exhibit transportation services (see enclosed brochure)
  - Security storage at show site
  - Short-term and long-term warehouse storage
  - Local pick-up and delivery
  - Priority empty return
### Name of Show:
NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

### Company Name

### Booth #

### Contact Name

### Phone #

For Assistance, please call 201-299-7575 to speak with one of our experts.

**Let Freeman Online** estimate your material handling charges for you. Log on to www.freeman.com, select your show and click on “Estimate My Material Handling Costs”. From Freeman Online you can print extra shipping labels, get tips on how to package your freight and much more.

### Materials Handling Services
- **Crated:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **SPECIAL HANDLING:** Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express, UPS & DHL are included in this category due to their delivery procedures.
- **UNCREDITED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.
- **CARPET AND/OR PAD ONLY:** Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- **STRAIGHT TIME:** 8:00 A.M. to 4:30 P.M. Monday through Friday
- **PREMIUM TIME:** 4:30 P.M. to 8:00 A.M. Monday through Friday
- **OVERTIME:** All day Saturday, Sunday, and Holidays

(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

### Rate Classifications:

<table>
<thead>
<tr>
<th>Description</th>
<th>Price Per CWT</th>
<th>200 lb. Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warehouse Shipment (200 lb. minimum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$198.50</td>
<td>397.00</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$258.25</td>
<td>516.50</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$297.75</td>
<td>595.50</td>
</tr>
<tr>
<td>Show Site Shipment (200 lb. minimum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$141.75</td>
<td>283.50</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$184.50</td>
<td>369.00</td>
</tr>
<tr>
<td>Uncrated or Pad Wrapped Shipment</td>
<td>$212.75</td>
<td>425.00</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$212.75</td>
<td>425.00</td>
</tr>
<tr>
<td>Small Package - Maximum weight is 30 lbs per shipment*</td>
<td>$45.00</td>
<td></td>
</tr>
</tbody>
</table>

*Small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lb that is received on the same day, from the same shipper and delivered by the same carrier.

### Additional Surcharges:

- **Shipments Delivered after Deadline Date (in addition to above rates)**
  - Warehouse Shipment after September 20, 2019: $99.25
  - Show Site Shipment after October 2, 2019: $70.25

- **Premium Time Charge - Inbound (in addition to above rates)**
  - Crated or Skidded Shipment: $35.50
  - Special Handling Shipment: $46.25
  - Uncrated or Pad Wrapped Shipment: $53.25

- **Overtime Charge - Inbound (in addition to above rates)**
  - Crated or Skidded Shipment: $71.00
  - Special Handling Shipment: $92.25
  - Uncrated or Pad Wrapped Shipment: $106.50

- **Premium Time Charge - Outbound (in addition to above rates)**
  - Crated or Skidded Shipment: $35.50
  - Special Handling Shipment: $46.25

- **Overtime Charge - Outbound (in addition to above rates)**
  - Crated or Skidded Shipment: $71.00
  - Special Handling Shipment: $92.25
  - Uncrated or Pad Wrapped Shipment: $106.50

### Description

<table>
<thead>
<tr>
<th>Description</th>
<th>Weight</th>
<th>CWT</th>
<th>Price per CWT</th>
<th>Estimated Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surcharges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*The warehouse will receive shipments Monday through Friday during the hours of 8:00 AM - 2:30 PM. To check on the arrival of freight, please call (201) 299-7575.*

8.875% Tax

N/A

<table>
<thead>
<tr>
<th>Description</th>
<th>Weight</th>
<th>CWT</th>
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<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Total
**SPECIAL HANDLING DEFINITIONS**

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

**What is Ground Loading/Unloading?**
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

**What is Constricted Space Loading/Unloading?**
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

**What is Designated Piece Loading/Unloading?**
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

**What are Stacked Shipments?**
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

**What is Shipment Integrity?**
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

**What is Alternate Delivery Location?**
Alternate delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

**What are Mixed Shipments?**
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

**What does it mean if I have “No Documentation”?**
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

**What is the difference between Crated and Uncrated Shipments?**
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

**What about carpet only shipments?**
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload...
NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME: BOOTH #: BOOTH SIZE: X
CONTACT NAME: PHONE #:
E-MAIL ADDRESS:

For Assistance, please call 201-299-7575 to speak with one of our experts.

MATERIAL HANDLING SERVICES - LITERATURE RATE

A Literature Rate has been established for New York Comic Con.

Literature received in advance at the Freeman warehouse will include the following services:
• Receiving beginning Tuesday, October 01, 2019
• Delivery to show site.
• Placement in exhibitor’s booth on Wednesday, October 02, 2019.
• Movement from booth to dock and loading upon the close of show.

Literature received at show site will include the following services:
• Unloading at show site on exhibitor’s assigned target time during move in. (See target map for unload date and times)
• Delivery to exhibitor’s booth on exhibitor’s assigned target time during move in. (See target map for unload date and times)
• Movement from booth to dock and loading upon the close of show.

THE FOLLOWING SPECIFIC RULES MUST BE FOLLOWED IN ORDER TO RECEIVE THE SPECIAL LITERATURE RATE:
• Literature received at the Freeman warehouse must arrive no sooner than Friday, October 01, 2019, and no later than Friday, September 20, 2019.
• Literature received at the Freeman warehouse or show site must be identified by a separate and distinct Bill of Lading stating “Literature” with the proper weight of the shipment on the Bill of Lading.
• Literature must be in cartons and on skids. The skids must be shrink wrapped for ease of handling. Skids must be capable of being lifted by a forklift or pallet jack.
• All Literature must be clearly labeled “Literature” for easy identification.
• Exhibitors are responsible for, and must notify their display installers accordingly, to have all empty crates labeled and ready for removal as they become available, in order to make room for literature delivery.
• Literature sent directly to show site must arrive on their assigned Literature Target Time on Wednesday, October 02, 2019 in order to receive the discounted Literature Rate.
• Literature shipped to show site with display materials will not receive the discounted Literature Rate.
• No credit given on any donation books.

Let Freeman OnLine estimate your material handling charges for you. Log on to www.freeman.com, select your show and click on “Estimate My Material Handling Costs”. From Freeman OnLine you can print extra shipping labels, get tips on how to package your freight and much more.

The warehouse will receive shipments Monday through Friday during the hours of 8:00 AM - 2:30 PM.
To check on the arrival of freight, please call (201) 299-7575.
DIRECT MOBILE UNITS / MOTORIZED VEHICLES

Exhibitors or agents with mobile or motorized equipment will require guidance to their respective booths. This guidance is required and provided by The Freeman Companies to prevent damage that may occur to exhibits, or property of others, or when necessary to move crates that may be in the aisles.

Exhibitors may drive their motorized equipment in and out of the exhibit areas or have The Freeman Companies supply an operator when available.

SPOTTING FEE

MOBILE UNITS* $ 622.50 PER UNIT (Round Trip)

MOTORIZED VEHICLES $ 622.50 PER UNIT (Round Trip)

*NOTE: Mobile units will be assessed a “one time” spotting charge in addition to a one hour forklift/operator charge. (See Material Handling Equipment Labor form) each way for unloading and loading. Motorized equipment is defined as a tractor, forklift, crane, etc. arriving at the exhibit hall that can be driven to the booth location under its own power.

Number of units:____________ Type:__________________________________________

Dimensions of Largest Unit:
Height__________Width__________Length__________Weight__________

Will you require a crane of forklift?________________
(*See Material Handling Equipment Labor Form)

Comments/Special Handling Requirements:__________________________________________

________________________________________
________________________________________

(483535)
DRIVING DIRECTIONS TO THE FREEMAN WAREHOUSE
909 NEWARK TURNPIKE, KEARNY, NJ 07032

From New Jersey Turnpike:

Exit 15W, toward Newark / Kearny (Pay Toll). Merge onto CR-508 E via exit 17A toward Jersey City proceed to second traffic light, go past second traffic light approximately ¼ mile and exit on the right at the sign which reads Route 7 West. Take Route 7 West ¼ mile and look on the left for a Yellow Sign which reads Freeman Freight Receiving. Make left turn and proceed to the end of road for Freeman Freight Receiving.

From Route 280:

Merge onto CR-508 E via Exit at 17A Jersey City East proceed to second traffic light, go past second traffic light approximately ¼ mile and exit on the right at the sign which reads Route 7 West. Take Route 7 West ¼ mile and look on the left for a Yellow Sign which reads Freeman Freight Receiving. Make left turn and proceed to the end of road for Freeman Freight Receiving.

From Route 7 East:

From Schuyler Avenue take NJ-7 East (Belleville Turnpike) continue to follow Belleville Turnpike look for a Yellow Sign on your right which reads Freeman Freight Receiving. At the sign make a right turn and proceed to the end of road for Freeman Freight Receiving.

From Lincoln Tunnel:

Merge onto NY-495 W (Crossing into New Jersey). Merge onto I-95 S / NJ Turnpike S exit 15W toward Newark / Kearny (Pay Toll). Merge onto CR-508 E via exit 17A toward Jersey City proceed to second traffic light, go past second traffic light approximately ¼ mile and exit on the right at the sign which reads Route 7 West. Take Route 7 West ¼ mile and look on the left for a Yellow Sign which reads Freeman Freight Receiving. Make left turn and proceed to the end of road for Freeman Freight Receiving.

From Holland Tunnel:

Holland Tunnel becomes 14th St. 14th St becomes NJ-139 West. Merge onto US-1&9 S. Take the US-1 Truck / US-9 Truck exit towards I-280 / Jersey City /Kearny. Turn slight right onto US 1&9 stay straight to go onto NJ-7 West. Proceed about 1.1 miles and look for Yellow Signs which read Freeman Freight Receiving. Make a left turn and proceed to end of road for Freeman Freight Receiving.
**New 40th St Entrance Truck Routing**

**Driver Check-In Step by Step Instructions:**

1. Driver must find parking on a NY city street near Javits and walk to the drive check-in area located at 12th Ave and 36th St. (North Office).
2. At check-in driver presents bill of lading (BOL) with Booth#, Exhibitor name, etc. along with certified scale weights if available and Freeman supervisor will create receiving reports.
3. Driver receives a Driver# after checking in and returns to his truck and awaits call on his cell phone when there is dock space to unload the truck.
4. **When driver gets called he drives to truck entrance gate on 40th St and checks in with Javits Security.** All drivers must present their CDL to security for entrance then picks-up his paperwork from the Freeman supervisor located near the security booth.
5. Freeman supervisor directs driver to proceed to assigned dock area (or truck scale) where driver is given specific dock # to back into.
6. Driver presents paperwork to Freeman supervisor and is unloaded, gets his DR signed and leaves facility (or returns to truck scale) then leaves.
ALL FREIGHT MUST BE ACCOMPANIED BY A CERTIFIED SCALE TICKET

ALL DRIVERS MUST PROVIDE THE FOLLOWING INFORMATION ON THEIR BILLS OF LADING:
1. SHOW NAME
2. BOOTH NUMBER
3. EXHIBITOR'S NAME
4. SHIPPER'S NAME
5. PIECE SUMMARY
6. ACTUAL HEAVY & LIGHT WEIGHT CERTIFIED SCALE TICKETS

PIECE SUMMARIES MUST BE BROKEN INTO THE FOLLOWING CATEGORIES:
1. CRATES ..........................................(WOODEN BOXES)
2. CARTONS ...................................... (CARDBOARD BOXES)
3. CARPETS .......................................(RUGS AND PADS)
4. SKIDS .............................................(PALLETS)
5. TRUNKS .........................................(CASES)
6. BUNDLES
7. MACHINES
8. MISCELLANEOUS .................................(LOOSE OR UNPACKED ITEMS)

ALL BILLS MUST CONTAIN THIS INFORMATION BEFORE THE FREIGHT CLERK CAN ACCEPT THEM

WE REQUIRE TWO COPIES OF YOUR BILLS OF LADING

IF YOU CANNOT PROVIDE ANY OF THE REQUESTED INFORMATION, PLEASE CONTACT YOUR DISPATCH OR CHECK YOUR FREIGHT CLERK
DELIVERIES FROM/TO STORAGE
Exhibitors must schedule delivery times at the Exhibit Service Center 3 hours prior to expected delivery. Deliveries before 12:00 noon must be scheduled the evening before.

STORAGE RATES - DAILY
- $84.55 Minimum
- $348.85 Per 1/4 Trailer
- $697.55 Per 1/2 Trailer
- $1,046.40 Per 3/4 Trailer
- $1,423.65 Full Trailer

MATERIAL HANDLER RATE FROM/TO STORAGE
The following rates will apply for each delivery of materials from storage to booth or from booth to storage. These rates do not include the initial Material Handling Rates for shipments received at the warehouse or show site. Refer to Rigging Order Form.

STRAIGHT TIME .......... $ 564.25 Per Crew/Per Hour
(One half hour minimum per crew)
8:00 AM - 4:30 PM Monday through Friday

OVERTIME ............... $ 839.50 Per Crew/Per Hour
(One half hour minimum per crew)
4:30 PM - 8:00 AM Monday through Friday, Saturday,

DOUBLE TIME .............. $1,146.00 Per Crew/Per Hour
(One half hour minimum per crew)
ALL DAY Sunday and Holidays

LIABILITY
While every attempt will be made to provide security for materials placed in accessible storage, Freeman assumes no liability for materials stored.

Additional, all materials handled by Freeman are subjected to our "Terms and Conditions".

ESTIMATED COST

__________ Number of deliveries @ $ _______ = $ _________

__________ Non-exclusive Trailer @ $ 84.55/day = $ _________

__________ 1/4 Trailer @ $ 348.85/day = $ _________

__________ 1/2 Trailer @ $ 697.55/day = $ _________

__________ 3/4 Trailer @ $1,046.40/day = $ _________

__________ Full Trailer @ $1,423.65/day = $ _________

Total Estimated Cost...................................................$ _________
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

For fast, easy ordering, go to www.freeman.com

NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

FOR ASSISTANCE, PLEASE CALL (201) 299-7575 TO SPEAK WITH ONE OF OUR EXPERTS.

OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

For Assistance, please call (201) 299-7575 to speak with one of our experts.

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

SHIPPING INFORMATION

Method of Shipment

Select a Carrier:

☐ Freeman Exhibit Transportation
☐ Other Carrier

No need to schedule your outbound shipment. Charges will appear on your Freeman invoice.

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day
☐ 2 Day: Delivery by 5:00 PM second business day
☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground
☐ Specialized: Pad wrapped, uncrated, or truckload

Select Shipment Options (if applicable)

☐ Have loading dock
☐ Inside delivery
☐ Pad wrap required
☐ Do not stack

☐ Lift gate required
☐ Air ride required
☐ Residential

Select Desired Number of Labels: __________

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

07/17 (483535)
TO: ______________________________

EXHIBITOR NAME

C/O: FREEMAN
909 NEWARK TURNPIKE
KEARNY, NJ 07032

WAREHOUSE

EVENT: NEW YORK COMIC CON 2019

BOOTH NO: _______ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
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THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
EMPOWERING YOUR BUSINESS FROM THE GROUND UP

Meaningful engagement doesn’t have to be complicated. You just need the right elements. Whether you’re a global brand testing a new product, a startup seeking exposure, or an organization needing flexibility, the furnishings to create a dynamic brand experience start here.

To learn more about our exhibit solutions, go to freeman.com/exhibit-design

It’s not about building a booth.
It’s about designing a beacon.
Fairfax Sofa & La Brea Chairs
10’x10’ Booth

10’x10’ Munich Sectional Booth
10’x20’ Malba Café & Bench Theater Booth
Power Up In Style.

**WIRELESS CHARGING TABLE, POWERED**
820710
(white, ac plug-in)
20”L 20”D 18”H

**83017 Sofa, Powered**
(white vinyl) 78”L 31”D 33”H

**81021 Chair, Powered**
(white vinyl) 37”L 31”D 33”H

**HEDGE**
4 ft 85035
4’ Boxwood Hedge
46”L 9”D 47”H

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

**POWERED DETAIL**

Power Seating
Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.
Powered Seating

A) 810120
Naples Chair, Powered
(black vinyl)
36"L 30"D 33.25"H

B) 830121
Naples Sofa, Powered
(black vinyl)
87"L 30"D 33.25"H

C) 830122
Naples Loveseat, Powered
(black vinyl)
62"L 30"D 33.25"H

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Tables

Ventura Powered Bar Tables
72.25"L 26.25"D 42"H
(silver frame)
A) 820955 (white top)
B) 820950 (black top)

Ventura Powered Café Tables
72.25"L 24.25"D 30"H
(silver frame)
C) 820964 (black top)
D) 820965 (white top)

Sydney Powered Cocktail Tables
48"L 26"D 18"H
(brushed steel)
E) 82073 (white)
F) 82076 (black)
Powered Banquettes.

Modular System
Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free-standing charging station.
Powered Pedestals

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Tech Desk

A) 84083 Tech Desk, Powered w/3 Drawer File Cabinet
   (black metal, laminate)
   60"L 30"D 30"H

B) 84084 Tech Desk, Powered
   (black metal, laminate)
   60"L 30"D 30"H

C) 84080 3 Drawer File Cabinet on Castors
   (black metal, laminate)
   16"L 20"D 28"H
Soft Seating
Create Engaging Booth Environments

**HEDGE**
- 7 ft 85030
- 7’ Boxwood Hedge
- 36.5”L 12”D 84”H

**HOPI**
- (gray linen)
- 810140, Chair
  - 21”L 23”D 34”H
- 830150, Loveseat
  - 48”L 25”D 24”H

**PEDESTAL**
- 85063
- Powered Locking
  - (White)
  - 24”L 24”D 42”H

**CAFÉ TABLE**
- 8201223
- Hydraulic Chrome Base
  - (laminate white top)
  - 30”Round 29”H

**REGIS**
- 82075 End Table
  - (brushed metal)
  - 16”L 15.5”D 16.5”H

**MARCHE**
- 815129 Swivel Ottoman
  - (blue fabric)
  - 17”RND 18”H

*10’x20’ Hopi Lounge & Zenith Café Booth*
Soft Seating Collections

BAJA
A) 81050 Chair (black vinyl)
36"L 30.5"D 28"H
B) 83019 Sofa (black vinyl)
86"L 28"D 30"H
C) 83020 Loveseat (black vinyl)
61"L 30.5"D 28"H

FAIRFAX
A) 830949 Sofa (white vinyl, brushed metal)
62"L 26"D 30"H
B) 810949 Chair (white vinyl, brushed metal)
27"L 26"D 30"H

NAPLES
A) 810119 Chair (black vinyl)
36"L 30.5"D 28.25"H
810120 (Powered)
B) 830119 Sofa (black vinyl)
87"L 30"D 33.25"H
830121 (Powered)
C) 830120 Loveseat (black vinyl)
62"L 30"D 33.25"H
830122 (Powered)

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Munich Collection
Modular Seating to Design Custom Exhibits

MUNICH
830201 Sectional 3pc.
(gray fabric)
93.5"L 27"D 28.5"H

830200 Munich Armless Loveseat
(gray fabric)
45"L 27"D 28.5"H

810150 Munich Corner Chair
(gray fabric)
26"L 27"D 28.5"H

810151 Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H

HEDGE
4 ft 85035
4' Boxwood Hedge
46"L 9"D 47"H

WIRELESS CHARGING TABLE, POWERED
820710
(white, ac plug-in)
20"L 20"D 18"H

Denotes Powered Products

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**Soft Seating Collections**

**ALLEGRO**
A) 81019 Chair (blue fabric)
   36"L 34.5"D 30"H
B) 83015 Sofa (blue fabric)
   73"L 34.5"D 30"H

**TANGIERS**
A) 830118 Sofa (beige textured)
   78"L 37"D 36"H
B) 810118 Chair (beige textured)
   34"L 37"D 36"H
C) 830220 Loveseat (beige textured)
   57.5"L 37"D 37"H

**KEY LARGO**
A) 810950 Chair (black fabric)
   35"L 35"D 34"H
B) 830950 Loveseat (black fabric)
   57"L 35"D 34"H
C) 830951 Sofa (black fabric)
   79"L 35"D 34"H

**SOUTH BEACH** (platinum suede)
A) 8301 Sofa
   69"L 29"D 33"H
B) 8151 Ottoman
   25"L 31"D 18"H

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Accent Chairs

**KEY WEST**
- **8103 Chair** (black)
  - 31"L 31"D 31"H

**SWANSON**
- **810875 Swivel Chair** (white vinyl)
  - 28" L 26" D 30" H

**LA BREA**
- **810874 Chair** (charcoal gray, fabric)
  - 35" L 27" D 40" H

**WENTWORTH**
- **810145 Chair** (brown vinyl)
  - 32.1" L 26" D 31.5" H

**AURA**
- **820844 Round Table** (white metal)
  - 15" Round 22" H
Accent Chair Styles

Madrid Chair
A) 81816 (white vinyl) 30"L 30"D 31"H
B) 8102 (black vinyl) 30"L 30"D 31"H
C) 810949 Fairfax Chair (white vinyl, brushed metal) 27"L 26"D 30"H

Fairfax Chair

D) 810151 Munich Armless Chair (gray fabric) 22.5"L 27"D 28.5"H
E) 810140 Hopi Chair (gray linen) 21"L 25"D 34"H
F) 810947 Pro Executive Guest Chair (black vinyl) 24"L 22"D 36"H

Marina Chair
A) 810160 (black vinyl) 17.5"L 19.5"D 35"H
B) 810161 (brown fabric) 17.5"L 19.5"D 35"H
C) 810164 (white vinyl) 17.5"L 19.5"D 35"H

Meeting Chair
D) 810835 (espresso vinyl) 25.5"L 23.5"D 34"H
E) 810836 (taupe fabric) 25.5"L 23.5"D 34"H
F) 810948 (white vinyl) 25.5"L 23.5"D 34"H

Meeting & Stage Chairs
Group Seating

**ZENITH**
A) 810851 Chair (white, chrome) 18.25"L 20"D 32"H
B) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30"RND 29"H

**LAGUNA**
C) 810861 Chair (maple, chrome) 18"L 19"D 34"H
D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30" Round 29"H

**MALBA**
20"L 20"D 32"H
A) 810131 Chair (gray)
B) 810130 Chair (green)

**MARINA**
17.5"L 19.5"D 35"H
A) 810164 (white vinyl)
B) 810160 (black vinyl)
C) 810161 (brown fabric)
D) 810162 (ocean blue fabric)
E) 810163 (red fabric)
Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

J) 210108 LIMERICK® Chair by HERMAN MILLER™
   (gray) 18"W X 17.75"D X 33"H
K) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

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Ottomans

Vibe Cube
13”L 13”D 18”H
A) 81531 (white vinyl)
B) 81530 (black vinyl)
C) 81532 (steel blue vinyl)
D) 81534 (purple vinyl)
E) 81533 (silver vinyl)
F) 81519 (red vinyl)
G) 81517 (yellow vinyl)
H) 81520 (pink vinyl)
I) 81518 (blue vinyl)
J) 81525 (orange vinyl)
**Styles & Shapes**

**Marche Swivel Ottomans**
17" RND 18"H
A) 815150 (white vinyl)
B) 815154 (red fabric)
C) 815158 (pear yellow fabric)
D) 815156 (plum fabric)
E) 815151 (gray fabric)
F) 815155 (rose quartz fabric)
H) 815152 (linen fabric)
I) 815153 (raspberry fabric)
J) 815157 (meadow green fabric)
K) 815160 (orange fabric)

**Beverly Bench**
60"L 20"D 18"H
A) 815556 (white vinyl)
B) 815550 (black vinyl)
C) 815552 (gray fabric)
D) 815555 (red fabric)
E) 815554 (ocean blue fabric)
F) 815553 (linen fabric)
G) 815551 (brown fabric)
H) 815119 Half Bench (white vinyl)
39"L 22"D 18"H

**ENDLESS Square**
34"L 34"D 15"H
I) 815123 (black)
J) 815122 (white)

**ENDLESS Curved**
60.5"L 37.5"D 15"H
K) 815952 (black)
L) 815953 (white)

**M) 8507 Quarter Curve**
(white vinyl)
53"L 22"D 18"H

**Ring**
(4 ottoman seats)
(white vinyl)
72"RND 18"H

**N) 81526 Edge**
LED Cube
(white plastic)
19"L 19"D 19"H
A/C power only

**O) 82074 Regis Bench**
(brushed metal)
47"L 15.5"D 16"H

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**Accent Tables**

**ALONDRA**

Cocktail Table
47’’L 24’’D 16’’H
A) 820250 (glass, chrome)
B) 820251 (wood, chrome)

**GEO**

Cocktail Table
50’’L 22’’D 16’’H
A) 82034 (glass, chrome)
B) 82027 (wood, black)

**ALONDRA**

End Table
20’’L 20’’D 20’’H
C) 820252 (glass, chrome)
D) 820253 (wood, chrome)

**GEO**

End Table
26’’L 26’’D 20’’H
C) 82035 (glass, chrome)
D) 82028 (wood, black)
Sydney Cocktail Tables
(brushed steel)
48"L 26"D 18"H
A) 82053 (white)
82073 (Powered)
B) 82052 (black)
82076 (Powered)
C) 82077 (blue)
D) 82078 (wood)

Sydney End Tables
27"L 23"D 22"H
E) 82055 (white)
F) 82054 (black)
G) 82079 (blue)
H) 82080 (wood)

Regis Tables
(brushed metal)
I) 82074 Bench Table
47"L 15.5"D 16"H
J) 82075 End Table
16"L 15.5"D 16.5"H

Silverado Tables
(glass, chrome)
K) 82015 End Table
24" Round 22"H
L) 82014 Cocktail Table
36" Round 17"H

Silverado Tables
(glass, chrome)
K) 82015 End Table
24" Round 22"H
L) 82014 Cocktail Table
36" Round 17"H

Oliver Tables
(walnut finish)
M) 82088 End Table
22" Round 22"H
N) 82087 Cocktail Table
47"L 27"D 19"H

Aura Round Table
O) 820844
(white metal)
15" Round 22"H

Edge LED Cube Table
P) 82057
(plexi top, white plastic)
20"L 20"D 20"H
A/C power only

Wireless Charging Table, Powered
Q) 820710
(white, AC plug-in)
20"L 20"D 18"H
Café Tables

A) 820940 Blue Hydraulic Café Table (chrome base, blue top) 30" RND 29" H
B) 810131 Malba Chair (gray) 20" L 20" D 32" H

7 ft 85030
7' Boxwood Hedge
36.5" L 12" D 84" H

30" Round Café Tables
A) 898240 Standard Black Base (red top) 30" RND 29" H
B) 898895 Lucent Chair (frosted, acrylic) 19.5" L 19.75" D 32.5" H

A) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30" RND 29" H
B) 810130 Malba Chair (green) 20" L 20" D 32" H

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Customize and Create
Choose your base, black or chrome, then pick a color that suits your design.

Mix & Match
Create your look. Choose from a wide variety of tables and seating options.

A) 8201220 (white)
also available
820265 (Madison/gray acajou)
820941 (blue)
820943 (wood)

B) 820923 (graphite nebula)
also available
8201208 (maple)
820921 (red)
820940 (blue)
820942 (wood)
820925 (silver)
8201223 (white)

C) 72063 Chelsea butcher block-top cafe table
(oak) 30” RND 30”H
also available
72064 36” RND 30”H

D) 810164 Marina Chair
(white vinyl) 17.5” L 19.5” D 35” H

E) 72069 SOHO Series Black Top Café
(black) 24” RND 30” H
also available
72067 36” RND 30” H | 72066 18” RND 18” H

F) 81082 Blade Chair
(red) 20.5” L 19” D 30.5” H

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Bar Tables

A) 8201222
30" Round Bar Table
(white top, chrome hydraulic base)
30”RND 45”H

B) 810952
Apex Barstool
(blue ultra suede)
21”L 21”D 33”H

C) 8201226
Rustique Square Metal Bar Table
(gunmetal)
23.75”L 23.75”D 41.25”H

D) 810839
Rustique Barstool
(gunmetal)
13”L 13”D 30”H

E) 820930
30" Round Bar Table
(blue top, chrome hydraulic base)
30”RND 45”H

F) 810860
Laguna Barstool
(maple, chrome)
18”L 20”D 47”H

G) 820240 30"
Round Bar Table
w/ Hydraulic Chrome Base
(Madison/gray acajou)
30” RND 45”H

H) 810850
Zenith Barstool
(white, chrome)
19”L 20”D 44”H
Customize and Create
Choose your base, black or chrome, then pick a color that suits your design.

Style & Design
Choose from a variety of table top colors and styles for the perfect look.

A) 8201221 (white)
also available
820264 (Madison/gray acajou)
820931 (blue)
820933 (wood)

Bar Tables
Standard Black Base
30” RND 42”H

B) 720163 Chelsea butcher block-top bistro
(oak) 30” RND 42”H
also available
720164 36” RND 42”H

C) 810922 (graphite nebula)
also available
8201207 (maple)
820920 (red)
820930 (blue)
820924 (silver)
36” RND 45”H
820125 (white)
8201211 (graphite nebula)
8201205 (maple)

Bar Tables
Hydraulic Chrome Base
30” RND 42”H

D) 810953 Apex Barstools
(red vinyl) 21” L 21” D 33” H

E) 72070 SOHO blacktop bistro
(black) 24” RND 42” H
also available
72068 36” RND 42”H

F) 810924 Apex Barstools
(silver)
Barstools

LIFT Barstools
15” Round 23–33.5”H
A) 810870 (white vinyl)
B) 810873 (red vinyl)
C) 810871 (black vinyl)
D) 810872 (gray vinyl)

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Apex Barstools
21”L 21”D 33’’H
A) 810951 (black vinyl)
B) 810953 (red vinyl)
C) 810954 (white vinyl)
D) 810952 (blue ultra suede)

Zoe Barstools
15”L 16”D 30-34.75’’H
E) 810840 (white, chrome)
F) 810834 (black, chrome)

Banana Barstools
21”L 22”D 41.75’’H
G) 810104 (black, chrome)
H) 810103 (white, chrome)

I) 810201 Oslo Barstool
(white) 17”L 20”D 45’’H
J) 810848 Christopher Barstool
(white vinyl, chrome) 19”L 15”D 41’’H
K) 810202 Shark Barstool
(white, chrome) 22”L 19”D 34-44’’H

L) 810850
Zenith Barstool
(white, chrome) 19”L 20”D 44’’H

M) 81092
Lucent Barstool
(frosted, acrylic) 22”L 22.5”D 45.5’’H

N) 810860
Laguna Barstool
(maple, chrome) 18”L 20”D 47’’H

Blade Barstool
20.5”L 20.125”D 40.5’’H
O) 81080 (red)
P) 81081 (sky blue)

Q) 71088
Black Diamond Stool
(black) 22”W X 18”L X 46’’H
R) Gas Lift Stool w/ arms
24”W X 20”L X 46’’H
71048 (gray, adjustable) also available
71047 w/o arms

S) 810839
Rustique Barstool
(gunmetal) 13”L 13”D 30’’H

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Conference Tables

42" Round Conference Table
42" RND 29"H
A) 820708 (white laminate)
B) 820260 (Madison/gray acapu)

MADISON
(Madison/gray acapu)
C) 820261 6’ Table
60”L 48”D 29”H
D) 820262 8’ Table
96”L 60”D 29”H
E) 820263 10’ Table
120”L 48”D 29”H
**Styles & Shapes**

- **Atomic Round Tables** (glass, chrome)
  - A) 8201225 42" RND 30"H
  - B) 8201224 36" RND 30"H

- **Geo Rounded Square Tables**
  - 42"L 42"D 29"H
  - C) 82044 (glass, chrome)
  - D) 82043 (glass, black)

- **Geo Rectangular Tables**
  - 60"L 36"D 29"H
  - E) 82041 (glass, black)
  - F) 82051 (glass, chrome)

- **G) 820707 Merlin Multi Use Table**
  - (gray laminate, black)
  - 46"L 29"D 30"H

- **H) 820706 Work Table**
  - (white laminate, white)
  - 48"L 24"D 30"H

- **I) 820203 6’ Conference Tables**
  - (graphite nebula)
  - 72"L 42"D 29"H

- **J) 810946 Pro Executive High Back Chair** (black vinyl)
  - 25"L 24"D 48"H Adjustable

- **K) 810945 Pro Executive Mid Back Chair** (white vinyl)
  - 24"L 22"D 40"H Adjustable

**Mix & Match**

- J) 810946 Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable
- K) 810945 Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable
Executive Seating

Pro Executive High Back Chair
25”L 24”D 48”H
A) 810844 (white vinyl)
B) 810946 (black vinyl)
Adjustable height

Gas Lift Chair
26” X 20”L X 38”H
A) 71045 (gray, adjustable)
B) 71046 w/ arms

Gas Lift Stool
24”W X 20”L X 46”H
A) 71048 (gray, adjustable)
B) 71047 w/o arms

Task Stool
810135 (black fabric)
27.5”L 27.5”D
Adjustable height

Pro Executive Guest Chair
24”L 22”D 36”H
810947 (black vinyl)

Pro Executive Mid Back Chair
24”L 22”D 40”H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Task Stool
810135 (black fabric)
27.5”L 27.5”D
Adjustable height

Task Stool
810135 (black fabric)
27.5”L 27.5”D
Adjustable height
Communal and Powered Tables
Choose from a variety of Powered, Solid or Grommet Hole Table Tops.

Bar Tables

Table Top Options
Colors not available in all table options. Please check options listed to the right.

810860
Laguna Barstool
(maple, chrome)
18”L 20”D 47”H

Ventura Powered Bar Tables
(silver frame)
72.25”L 26.25”D 42”H
A) 820950 (black top)
   820955 (white top)
B) 820954 (solid)
   820951 (grommets)
C) 820953 (grommets)
   820956 (solid)
   820952 (solid)

Ventura Communal Bar Tables
(silver frame)
72.25”L 26.25”D 42”H
Maple Top
B) 820954 (solid)
   820951 (grommets)
White Top
C) 820953 (grommets)
   820956 (solid)
   820952 (solid)

Café´ Tables

Ventura Powered Café Tables
72.25”L 26.25”D 30”H
(silver frame)
A) 820964 (black top)
   B) 820965 (white top)

Ventura Communal Café Tables
(silver frame)
72.25”L 26.25”D 30”H
Maple Top
C) 820963 (solid)
   820960 (grommets)
White Top
D) 820961 (grommets)
   820966 (solid)
   820962 (solid)

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Office Essentials

MADISON
A) 84075 Madison Executive Desk
(gray acajou) 60" L 30" D 29" H
B) 84077 Madison Credenza
(gray acajou) 60" L 20" D 29" H
C) 810135 Task Stool
(black fabric) 27.5" L 27.5" D 32.75"-40.25" H Adjustable
D) 810844 Pro Executive High Back Chair
(white classic vinyl) 25" L 24" D 48" H Adjustable

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Tech Powered Desk

A) 84083 Tech Desk, Powered, w/3 Drawer File Cabinet
(black metal, laminate)
60"L 30"D 30"H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60"L 30"D 30"H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16"L 20"D 28"H

Denotes AC and USB charging outlets

Lighting & Shelving

A) 850708 Floor Lamp
18" RND 55"H

B) 850707 Table Lamp
16" RND 26"H

ACCENT LAMPS
Mason Lamps
(brushed silver)
A) 850708 Floor Lamp
18" RND 55"H
B) 850707 Table Lamp
16" RND 26"H

SHELVING
C) 85020
Posh Shelving
(chrome, acrylic)
36"L 18"D 72"H
D) 84078
Madison Bookcase
(gray acajou)
36"L 12"D 72"H

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Show Essentials

Midtown Powered Counter
Metallic pewter gray curved counter with taupe-colored glass top features two AC & three USB charging outlets, locking storage cabinet and two shelves.

Display Counter

A) 72056
Display Counter
(black)
24"W X 49"L X 42"H

B) 210109
limerick Stool
BY HERMAN MILLER™
(white)
18" X 17.75"L X 44"H

7ft 85030
7' Boxwood Hedge
36.5"L 12"D 84"H

810860
Layune Barstool
(maple, chrome)
18"L 20"D 47"H
**Midtown Bar**

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

**Lighted & Greenery Products**

LED light available in white, red, green, blue and rolling color.

- **A) 81526 Edge LED Cube Ottoman** (white plastic)
  - 20"L 20"D 20"H
  - A/C power only

- **B) 820857 Edge LED Cube Table** (plexi top, white plastic)
  - 20"L 20"D 20"H
  - A/C power only

- **Midtown Bar**
  - 60"L 18"D 42"H (pewter)
  - A) 850101 (unlighted)
  - B) 850100 (lighted with plug-in)

- **Apex Barstool**
  - C) 810952
  - (blue ultra suede)
  - 21"L 21"D 33"H

- **A) 81526 Edge LED Cube Ottoman** (white plastic)
  - 20"L 20"D 20"H
  - A/C power only

- **B) 820857 Edge LED Cube Table** (plexi top, white plastic)
  - 20"L 20"D 20"H
  - A/C power only

- **C) 7 ft 85030**
  - 7' Boxwood Hedge
  - 36.5"L 12"D 84"H

- **D) 4 ft 85035**
  - 4' Boxwood Hedge
  - 46"L 9"D 47"H

Visit [freeman.com](http://freeman.com)
# Draped or Undraped Tables & Counters

## Table-top Colors

<table>
<thead>
<tr>
<th>Color</th>
<th>Description</th>
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<tr>
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<tr>
<td>White</td>
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<tr>
<td>Red</td>
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**Special Draping**: Special drape is available in a variety of colors. Refer to the order form for details. Table-top risers are available in a variety of sizes. See order form for details.

Visit us at freeman.com for ordering and full product line.

---

## Sizing Chart*

*Table and counter widths are available in select cities

<table>
<thead>
<tr>
<th>24&quot;D X 30&quot;H</th>
<th>Tables Draped</th>
<th>24&quot;D X 42&quot;H</th>
<th>Counter Draped</th>
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| 4th Side | Table Draped 30" | 4th Side | Table Draped 42"
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<td>12404842</td>
<td>Drape Table 4th Side 8' X 42&quot;</td>
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</tbody>
</table>
A) 72056
Display Counter
(black)
24"W X 49"L X 42"H

B) 75079
Orion Computer Kiosk
(black)
28"L X 28"D X 40.5"H
(computer not included)

C) 810840
Zoey Barstools
(white, chrome)
15"L 16"D 30-34.75"H

D) 75032
Display Cube - Large
(black)
24"W X 24"L X 42"H

E) 75031
Display Cube - Medium
(black)
18"W X 18"L X 36"H

F) 75030
Display Cube - Small
(black)
12"W X 12"L X 42"H

G) 75022
Display Cylinder - High
(black)
24"W X 24"L X 36"H

H) 75021
Display Cylinder - Medium
(black)
18"W X 18"L X 20"H

I) 75020
Display Cylinder - Low
(black)
30"W X 12"L X 15"H
available in rectangle sizes

J) 810947
Pro Executive Guest Chair
(black vinyl)
24"L 22"D 36"H
Product Storage

RACKS
A) 750135
Round Literature Rack (black)
17" W X 17" L X 57" H
B) 750136
Flat Literature Rack (black)
10" W X 55" H

CABINETS
C) 84080
3 Drawer File Cabinet on Castors (black metal, laminate)
16" L X 20" D X 28" H
D) 74082
2 Drawer File Cabinet w/Lock (tan metal)
15" W X 29" L X 28" H
E) 74081
4 Drawer File Cabinet w/Lock (tan metal)
15" W X 29" L X 50" H

REFRIGERATORS
F) 8503001
Large Refrigerator (white) 14.0 cubic feet
28" W X 28" L X 64" H
G) 8983000
Small Refrigerator (brown) 4.0 cu feet
20" W X 22" L X 33" H
Show & Office Accessories

A) 10201484
Floor Standing Bulletin Board
(black)
48"W X 96"L X 78"H

B) 71048
Gas Lift Stool w/ arms
(gray, adjustable)
24"W X 20"L X 46"H
also available
71047 w/o arms

C) 220121
Chrome Stanchion w/ 8' Retractable Belt
(black, belt) 42"H

D) 220110
Chrome Bag Rack
(3" at center)
1"W X 41"H X 26"W

E) 220109
Chrome Coat Tree
(21"w at the base)
8 1/4"W X 69 1/2"H

F) 220118
Chrome Sign Holder
(sign holds)
22"W X 28"H

G) 220143
Brushed Aluminum Easel
(open 5 1/4"W X 64 1/4"H)
26"W X 62"H

H) 220106
Corrugated Wastebasket
(black)
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NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME: 

CONTACT NAME : PHONE #: 

E-MAIL ADDRESS :

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Banquettes

Beverly Bench Ottomans

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For Assistance, please call (201) 299-7575 to speak with one of our experts.

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For fast, easy ordering, go to www.freeman.com

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<tr>
<td></td>
<td>75022</td>
<td>Display Cylinder - Black - High</td>
<td>244.10</td>
<td>268.50</td>
<td>341.75</td>
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<tr>
<td></td>
<td>75030</td>
<td>Display Cube - Black - 12&quot; Small</td>
<td>285.05</td>
<td>313.55</td>
<td>399.05</td>
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<tr>
<td></td>
<td>75031</td>
<td>Display Cube - Black - 18&quot; Medium</td>
<td>305.10</td>
<td>335.60</td>
<td>427.15</td>
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<td>75032</td>
<td>Display Cube - Black - 24&quot; Large</td>
<td>345.95</td>
<td>380.55</td>
<td>484.35</td>
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<tr>
<td></td>
<td>75079</td>
<td>Orion Computer Kiosk - Black</td>
<td>439.90</td>
<td>483.90</td>
<td>615.85</td>
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<tr>
<td></td>
<td>72056</td>
<td>Display Counter - Black</td>
<td>285.55</td>
<td>314.10</td>
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### Boxwood Hedges

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>85030*</td>
<td>7' Boxwood Hedge</td>
<td>852.00</td>
<td>937.20</td>
<td>1,192.80</td>
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<tr>
<td></td>
<td>85035*</td>
<td>4' Boxwood Hedge</td>
<td>456.00</td>
<td>501.60</td>
<td>638.40</td>
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</table>

### Accessories

<table>
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<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>220121</td>
<td>Chrome Stanchion w/ 8 Retractable Belt</td>
<td>101.70</td>
<td>111.85</td>
<td>142.40</td>
<td></td>
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<tr>
<td></td>
<td>220118</td>
<td>Chrome Sign Holder</td>
<td>121.95</td>
<td>134.15</td>
<td>170.75</td>
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<tr>
<td></td>
<td>750135</td>
<td>Round Literature Rack</td>
<td>291.25</td>
<td>320.40</td>
<td>407.75</td>
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<tr>
<td></td>
<td>750136</td>
<td>Flat Literature Rack</td>
<td>249.90</td>
<td>274.90</td>
<td>349.85</td>
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<tr>
<td></td>
<td>220109</td>
<td>Chrome Coat Tree</td>
<td>74.45</td>
<td>81.90</td>
<td>104.25</td>
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<tr>
<td></td>
<td>220134</td>
<td>Aluminum Easel</td>
<td>50.95</td>
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<td>220110</td>
<td>Chrome Bag Rack</td>
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<td>189.05</td>
<td>240.60</td>
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<td></td>
<td>1020164</td>
<td>Floor Standing Bulletin Board</td>
<td>415.65</td>
<td>457.20</td>
<td>581.90</td>
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</tr>
<tr>
<td></td>
<td>220106</td>
<td>Corrugated Wastebasket</td>
<td>28.80</td>
<td>31.70</td>
<td>40.30</td>
<td></td>
</tr>
</tbody>
</table>

### Special Drape

- Black
- Gold
- Blue
- Gray
- Brown
- Green
- Red
- Flax
- White

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12103</td>
<td>Special Drape 3’H (per ft.)</td>
<td>23.10</td>
<td>25.40</td>
<td>32.35</td>
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<tr>
<td></td>
<td>12108</td>
<td>Special Drape 6’H (per ft.)</td>
<td>30.60</td>
<td>33.65</td>
<td>42.85</td>
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### TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.875% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Taxes:** Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

*Asterisk indicates item is a Freeman Select furnishing*
FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you’ll be floored by the quality. Custom options can be ordered and include borders, patterns and logo applications in both our classic and prestige carpeting lines.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
- Renting carpet from Freeman minimizes your shipping footprint.

Sustainability Tip:

![Darker colored carpets such as black and gray and the two-toned carpet are made of 20-25% recycled content. Renting carpet from Freeman minimizes your shipping footprint.](Image)

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

*Colors available in both 28 oz. and 40 oz.

CLASSIC CARPET

Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

Actual colors may vary slightly

Sustainability Tip: Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.
**NAME OF SHOW:** NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

**COMPANY NAME:**

**CONTACT NAME:**

**E-MAIL ADDRESS:**

For Assistance, please call (201) 299-7575 to speak with one of our experts.

- Orders received after the deadline or without payment will be charged the Standard price.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- A one time booth vacuuming before the show opens is provided for carpets ordered through Freeman.

All carpets, padding and plastic covering contain recycled content and are recyclable.

<table>
<thead>
<tr>
<th>10' CLASSIC CARPET, PADDING &amp; PLASTIC COVERING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHOOSE YOUR CARPET COLOR:</strong></td>
</tr>
<tr>
<td>□ Black □ Blue □ Gray □ Green □ Latte □ Midnight Blue □ Plum □ Red □ Red Pepper □ Tuxedo</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10' x 10' Classic Carpet ..................</td>
<td>$551.75</td>
<td>$606.95</td>
<td>$722.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 20' Classic Carpet ..................</td>
<td>$1,103.50</td>
<td>$1,213.85</td>
<td>$1,544.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 30' Classic Carpet ..................</td>
<td>$1,655.25</td>
<td>$1,820.80</td>
<td>$2,317.35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 40' Classic Carpet ..................</td>
<td>$2,207.00</td>
<td>$2,427.70</td>
<td>$3,089.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 10' Carpet Padding - Single Layer ..</td>
<td>$194.95</td>
<td>$214.45</td>
<td>$272.95</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 20' Carpet Padding - Single Layer ..</td>
<td>$389.90</td>
<td>$428.90</td>
<td>$545.85</td>
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<td></td>
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<tr>
<td>10' x 30' Carpet Padding - Single Layer ..</td>
<td>$584.85</td>
<td>$643.35</td>
<td>$818.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 40' Carpet Padding - Single Layer ..</td>
<td>$779.80</td>
<td>$857.80</td>
<td>$1,091.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 10' Carpet Padding - Double Layer ..</td>
<td>$389.90</td>
<td>$428.90</td>
<td>$545.85</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 20' Carpet Padding - Double Layer ..</td>
<td>$779.80</td>
<td>$857.80</td>
<td>$1,091.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 30' Carpet Padding - Double Layer ..</td>
<td>$1,169.70</td>
<td>$1,286.65</td>
<td>$1,637.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 40' Carpet Padding - Double Layer ..</td>
<td>$1,559.60</td>
<td>$1,715.55</td>
<td>$2,183.45</td>
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</table>

Plastic Covering (price per sq. ft.) $1.35 $1.50 $1.90

<table>
<thead>
<tr>
<th>9' CLASSIC CARPET, PADDING &amp; PLASTIC COVERING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHOOSE YOUR CARPET COLOR:</strong></td>
</tr>
<tr>
<td>□ Black □ Blue □ Gray □ Green □ Latte □ Midnight Blue □ Plum □ Red □ Red Pepper □ Tuxedo</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>9' x 10' Classic Carpet ..................</td>
<td>$292.00</td>
<td>$321.20</td>
<td>$408.80</td>
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<td></td>
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<tr>
<td>9' x 20' Classic Carpet ..................</td>
<td>$584.00</td>
<td>$642.40</td>
<td>$817.60</td>
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<td></td>
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<tr>
<td>9' x 30' Classic Carpet ..................</td>
<td>$876.00</td>
<td>$963.60</td>
<td>$1,226.40</td>
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<tr>
<td>9' x 40' Classic Carpet ..................</td>
<td>$1,168.00</td>
<td>$1,284.80</td>
<td>$1,635.20</td>
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<td></td>
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<tr>
<td>9' x 10' Carpet Padding - Single Layer ..</td>
<td>$175.45</td>
<td>$193.00</td>
<td>$245.65</td>
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<tr>
<td>9' x 20' Carpet Padding - Single Layer ..</td>
<td>$350.90</td>
<td>$386.00</td>
<td>$491.25</td>
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<tr>
<td>9' x 30' Carpet Padding - Single Layer ..</td>
<td>$526.35</td>
<td>$579.00</td>
<td>$736.90</td>
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<tr>
<td>9' x 40' Carpet Padding - Single Layer ..</td>
<td>$701.80</td>
<td>$772.00</td>
<td>$982.50</td>
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<tr>
<td>9' x 10' Carpet Padding - Double Layer ..</td>
<td>$350.90</td>
<td>$386.00</td>
<td>$491.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9' x 20' Carpet Padding - Double Layer ..</td>
<td>$701.80</td>
<td>$772.00</td>
<td>$982.50</td>
<td></td>
<td></td>
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<tr>
<td>9' x 30' Carpet Padding - Double Layer ..</td>
<td>$1,052.70</td>
<td>$1,157.95</td>
<td>$1,473.80</td>
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<tr>
<td>9' x 40' Carpet Padding - Double Layer ..</td>
<td>$1,403.60</td>
<td>$1,543.95</td>
<td>$1,965.05</td>
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</tbody>
</table>

Plastic Covering (price per sq. ft.) $1.35 $1.50 $1.90

**Take advantage of the Online price by ordering at www.freeman.com before SEPTEMBER 10, 2019**
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME:  

CONTACT NAME:  

E-MAIL ADDRESS:  

For Assistance, please call (201) 299-7575 to speak with one of our experts.

- Guaranteed new, high-quality carpet.
- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% cancellation charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

All carpets, padding and plastic covering contain recycled content and are recyclable.

For fast, easy ordering, go to www.freeman.com

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

• Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.

Sample:  

| Booth Size: | 10 x 25 | = 250 sq. ft. @ | $ 5.70 |

CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:

- Black  - Blue  - Gray  - Green  - Latte  - Midnight Blue  - Plum  - Red  - Red Pepper  - Tuxedo

16 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

<table>
<thead>
<tr>
<th>Per sq. ft.</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.70</td>
<td>6.25</td>
<td>8.00</td>
<td>10.15</td>
<td></td>
</tr>
</tbody>
</table>

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

• Order Prestige Carpet by the sq. ft. if your size is not listed on the standard size order form.

Sample:  

| Booth Size: | 10 x 25 | = 250 sq. ft. @ | $ 5.70 |

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

- Black  - Cardinal  - Charcoal  - Cream  - Gray Pearl  - Navy  - Toast  - Wedgewood  - White

28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

<table>
<thead>
<tr>
<th>1 - 700 sq. ft.</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 7.25</td>
<td>8.00</td>
<td>10.15</td>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Over 700 sq. ft.</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 6.60</td>
<td>7.25</td>
<td>9.25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

- Black  - Charcoal  - Gray Pearl  - Navy  - White

40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

<table>
<thead>
<tr>
<th>1 - 700 sq. ft.</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 9.80</td>
<td>10.80</td>
<td>13.70</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Over 700 sq. ft.</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 8.85</td>
<td>9.75</td>
<td>12.40</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CARPET PADDING - includes delivery, material handling, installation and removal

• Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.

Sample:  

| Booth Size: | 10 x 25 | = 250 sq. ft. @ | $ 2.03 |

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price per sq. ft. (90 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Carpet Padding -1/2&quot; (90 - 700 sq. ft.)</td>
<td>2.03</td>
<td>$ 2.03</td>
<td>2.25</td>
<td>2.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carpet Padding-1/2&quot; (Over 700 sq. ft.)</td>
<td>1.79</td>
<td>$ 1.79</td>
<td>1.95</td>
<td>2.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>4.06</td>
<td>$ 4.06</td>
<td>4.45</td>
<td>5.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (Over 700 sq. ft.)</td>
<td>3.58</td>
<td>$ 3.58</td>
<td>3.95</td>
<td>5.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.875% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that’s ideal for printed graphics. It’s an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.

* Client to provide print-ready artwork, or Freeman can design artwork for an additional fee.
RENTAL EXHIBITS INCLUDE:

- Custom Fabric Graphic* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.**

RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 9' x 10' or 9' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. **Only Freeman SmartFabric will be installed on the frame.
CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

9’ x 10’ or 9’ x 20’ (16 oz.) – Color Options Included with Rental Package Options

black  blue  gray  green  latte
midnight blue  plum  red  red pepper  tuxedo

9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for utility port access. Actual colors may vary slightly.

PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

(28 oz.) – Available Upgrade Color Options

black*  cardinal  charcoal*  cream  gray pearl*
navy*  toast  wedgewood  white*

*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

OPTIONAL ACCESSORIES

SMARTFABRIC® ZIPPERED CARRYING CASE

20”W  8”H  16”D
One SmartFabric zipper bag is included with purchase.

CLEAR ACRYLIC SHELF

30”W  .25”H  12”D
(holds up to 15 lbs each)

CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

FREEMAN SUSTAINABILITY FOCUS

This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME:  

CONTACT NAME:  

PHONE #:  

E-MAIL ADDRESS:  

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

**CUSTOM GRAPHICS**

A Freeman Exhibitor Sales Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

**FRAME ONLY UNIT**

The SmartFabric frame only unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric graphic ready for reuse. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.

**ACCESSORIES**

**QUICK TIPS**

- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. All graphics are subject to a 100% cancellation charge once production begins.

- The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

**9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for access to utility ports.**

---

### SmartFabric Exhibit

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Discount</th>
<th>Standard</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10’ x 10’ SmartFabric Exhibit</td>
<td></td>
<td></td>
<td>$2,155.00</td>
</tr>
<tr>
<td></td>
<td>10’ x 20’ SmartFabric Exhibit</td>
<td></td>
<td></td>
<td>$4,155.00</td>
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</tbody>
</table>

### SmartFabric Rental Exhibit

- 116.5” X 92.5” Custom Fabric Graphic (Purchased item to keep)
- Carrying Case for Graphic (To carry the purchased fabric graphic)
- Classic Carpet 9’ X 10’ or 9’ X 20’ (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

<table>
<thead>
<tr>
<th>Classic Carpet:</th>
<th>Black</th>
<th>Blue</th>
<th>Gray</th>
<th>Green</th>
<th>Latte</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Red</td>
<td>Plum</td>
<td>Red Pepper</td>
<td>Tuxedo</td>
<td></td>
</tr>
</tbody>
</table>

### Frame Only Unit

- Classic Carpet 9’ X 10’ or 9’ X 20’ (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

### Accessories

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Discount</th>
<th>Standard</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SmartFabric Arm Light</td>
<td>$65.00</td>
<td>$91.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SmartFabric Acrylic Shelf (supports up to 15 lbs)</td>
<td>$150.00</td>
<td>$210.00</td>
<td></td>
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<tr>
<td></td>
<td>SmartFabric Carrying Case (purchase)</td>
<td>$20.00</td>
<td>$28.00</td>
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</table>

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.875% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RENTAL EXHIBITS THAT IMPRESS

When it comes to designing your exhibit, effective solutions don’t require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we’ll have you exhibit ready at a moment’s notice, without the hassle of ownership.

PACKAGE 1

10 X 20

PACKAGE 1 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
PACKAGE 2

PACKAGE 3

PACKAGE 4
RENTAL EXHIBITS

PACKAGE 2 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 3 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 4 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
PACKAGE 5 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 6 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10
There are upgrade options available that allow you to change the panels to slatwall, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.
Booth Panel Options – Color Options Included with Rental Package

- black fabric
- blue fabric
- gray fabric
- white
- white perfboard

Classic Carpet (16 oz.) – Color Options Included with Rental Package Options. Darker colored Classic carpet is made of 25-50% recycled content.

- black
- blue
- gray
- green
- latte
- midnight blue
- plum
- red
- red pepper
- tuxedo

9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for utility port access. Actual colors may vary slightly.

Prestige Carpet (28 oz.) – Available Upgrade Color Options

- black*
- cardinal
- charcoal*
- cream
- gray pearl*
- navy*
- toast
- wedgewood
- white*

*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

Rental Exhibits Include:
- 9x10 or 9x20 Classic Carpet
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2-arm lights per 10’ Booth
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts.

“CLEAN FOOTPRINT” MATERIALS

When you select “Clean Footprint” materials for your booth we will use only materials that can be reused or recycled. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be printed on reusable and 100% recyclable substrate such as Freeman honeycomb, convert board and reboard. Using a Freeman rental unit includes 100% recyclable aluminum in the structure and virtually eliminates your shipping footprint and carbon emissions.
For Assistance, please call (201) 299-7575 to speak with one of our experts.

All Exhibits Include: installation & dismantle of exhibit, material handling of exhibit, 9’ x 10’ or 9’ x 20’ classic carpet with nightly vacuuming, 2 arm lights (per 10’ unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

## RENTAL EXHIBITS

<table>
<thead>
<tr>
<th>Package</th>
<th>10’ x 10’</th>
<th>10’ x 20’</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>10’ x 10’</th>
<th>10’ x 20’</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package 1</td>
<td></td>
<td></td>
<td>5,223.85</td>
<td>7,313.40</td>
<td></td>
<td></td>
<td>9,224.60</td>
<td>12,914.45</td>
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<tr>
<td>Package 2</td>
<td></td>
<td></td>
<td>3,300.60</td>
<td>4,620.85</td>
<td></td>
<td></td>
<td>6,117.45</td>
<td>8,564.45</td>
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<tr>
<td>Package 3</td>
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<td></td>
<td>4,686.35</td>
<td>6,560.90</td>
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<td></td>
<td>7,503.25</td>
<td>10,504.55</td>
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<tr>
<td>Package 4</td>
<td></td>
<td></td>
<td>6,091.00</td>
<td>8,527.40</td>
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<td></td>
<td>11,764.65</td>
<td>16,470.50</td>
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<tr>
<td>Package 5</td>
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<td></td>
<td>3,684.55</td>
<td>5,158.35</td>
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<td></td>
<td>7,415.10</td>
<td>10,381.15</td>
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<tr>
<td>Package 6</td>
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<td></td>
<td>3,796.35</td>
<td>5,314.90</td>
<td></td>
<td></td>
<td>6,373.55</td>
<td>8,922.95</td>
</tr>
</tbody>
</table>

### CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available:

- Black
- Midnight Blue
- Blue
- Plum
- Gray
- Red
- Green
- Red Pepper
- Latte
- Tuxedo

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line. Now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

### LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10’ unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 Watts.

Additional power must be ordered separately.

### HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

- Black
- Blue
- Brown
- Burgundy
- PMS Color
- Red
- Teal
- White
- Green
- Font Type

*Unless font type is indicated, Helvetica will be used.

### ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

- Slatwall & Shelves
- Colored Panels
- Cabinets & Counters
- Creating a Custom Exhibit
- Specialty Colored Metal
- Graphics & Custom Logo
- Recyclable Graphics
- White Eco-Board

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer’s specifications.

## TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.875% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

01/19 (483535)
**ACCESSORIES FOR RENTAL UNITS**

**CABINETS & LOCKS**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Standard Price</th>
<th>Discount Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>17307</td>
<td>1M x ½M x 36&quot; High</td>
<td>667.00</td>
<td>933.80</td>
<td></td>
</tr>
<tr>
<td>17308</td>
<td>1M x ½M x 42&quot; High</td>
<td>805.25</td>
<td>1,127.35</td>
<td></td>
</tr>
<tr>
<td>17309</td>
<td>1M Radius x ½M x 36&quot; High</td>
<td>1,132.20</td>
<td>1,585.10</td>
<td></td>
</tr>
<tr>
<td>17310</td>
<td>1M Radius x ½M x 42&quot; High</td>
<td>1,132.20</td>
<td>1,585.10</td>
<td></td>
</tr>
<tr>
<td>17311</td>
<td>1M x ½M x 12&quot; High</td>
<td>37.15</td>
<td>52.00</td>
<td></td>
</tr>
</tbody>
</table>

* (Radius Cabinets do not have doors)

**LIGHT FIXTURES**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
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<th>Discount Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>172512</td>
<td>Arm Light</td>
<td>132.75</td>
<td>185.85</td>
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<tr>
<td>172514</td>
<td>4' Tracklight (3 lights)</td>
<td>403.50</td>
<td>564.90</td>
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**GONDOLAS & RADIUS CABINETS**

<table>
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<tr>
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<th>Description</th>
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<th>Discount Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>174541</td>
<td>Single Sided 1M x 4' High...</td>
<td>566.65</td>
<td>793.30</td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Part #</th>
<th>Standard Price</th>
<th>Discount Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>Black Fabric</td>
<td></td>
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</tr>
<tr>
<td>Blue Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gray Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>White PVC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SHELVES**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Standard Price</th>
<th>Discount Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>17201</td>
<td>1M Straight (37&quot; x 12&quot;)......</td>
<td>114.80</td>
<td>160.70</td>
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<tr>
<td>17206</td>
<td>1M Angled (37&quot; x 12&quot;)........</td>
<td>114.80</td>
<td>160.70</td>
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</tr>
</tbody>
</table>

**LITERATURE POCKETS**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Standard Price</th>
<th>Discount Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>174015</td>
<td>For 8½ x 11 Literature......</td>
<td>54.20</td>
<td>75.90</td>
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**TOTAL COST**

<table>
<thead>
<tr>
<th>Description</th>
<th>Part #</th>
<th>Standard Price</th>
<th>Discount Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blue Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gray Fabric</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>White PVC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.*
FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.
The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9’x10’ or 9’x20’ Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

*Graphic design elements are priced separately and not included with TotalFlex® order.
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

Rental Units Include:
- Draped Table (select color below)
- Classic Carpet 9' X 10' (select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 1-200 Watt Halogen Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
- One Time Installation & Dismantle

Fabric Panel Colors for All Units:
- Black
- Gray
- Blue

Table Drape:
- Black
- Blue
- Brown
- Green
- White

CUSTOM GRAPHIC / PHOTO PANELS

Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Qty</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
<th>Qty</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1715800</td>
<td>2-200 Watt Halogen Light Kit</td>
<td>264.35</td>
<td>370.10</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>1715801</td>
<td>1-200 Watt Halogen Light Kit</td>
<td>139.20</td>
<td>194.90</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1715802</td>
<td>Straight Shelf</td>
<td>106.60</td>
<td>149.25</td>
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<td></td>
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<td></td>
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<tr>
<td>1715803</td>
<td>Angled Shelf</td>
<td>106.60</td>
<td>149.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. Orders received after the deadline date or without payment will be charged the Standard Price.

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME:       BOOTH #:       BOOTH SIZE: X

CONTACT NAME :       PHONE #:       

E-MAIL ADDRESS :     

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

DIGITAL GRAPHICS
Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

L X W = sq. ft.  
$ 24.25 per sq. ft. discount price  
$ 36.40 per sq. ft. standard price

- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:
Electronic File Name __________________________
Application __________________________
PMS Colors __________________________

Back to Max

☐ Freeman Foam (Foamcore) ☐ Masonite
☐ Freeman PVC (PVC) ☐ Plexi
☐ Freeman HD Foam (Gatorfoam) ☐ Freeman Honeycomb (Eco-Board)
☐ Freeman Polyfoam (Ultra Board) ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

STANDARD SIZES

<table>
<thead>
<tr>
<th>CHOOSE YOUR SIZE:</th>
<th>QTY.</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>7&quot; x 11&quot;</td>
<td>@</td>
<td>57.05</td>
<td>85.60</td>
<td></td>
</tr>
<tr>
<td>7&quot; x 22&quot;</td>
<td>@</td>
<td>59.80</td>
<td>89.70</td>
<td></td>
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<tr>
<td>7&quot; x 44&quot;</td>
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<td>73.45</td>
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<tr>
<td>9&quot; x 44&quot;</td>
<td>@</td>
<td>94.55</td>
<td>141.85</td>
<td></td>
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<tr>
<td>11&quot; x 14&quot;</td>
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<td>57.05</td>
<td>85.60</td>
<td></td>
</tr>
<tr>
<td>14&quot; x 22&quot;</td>
<td>@</td>
<td>74.60</td>
<td>111.90</td>
<td></td>
</tr>
<tr>
<td>14&quot; x 44&quot;</td>
<td>@</td>
<td>147.75</td>
<td>221.65</td>
<td></td>
</tr>
<tr>
<td>22&quot; x 28&quot;</td>
<td>@</td>
<td>147.10</td>
<td>220.65</td>
<td></td>
</tr>
<tr>
<td>28&quot; x 44&quot;</td>
<td>@</td>
<td>217.85</td>
<td>326.80</td>
<td></td>
</tr>
<tr>
<td>20&quot; x 60&quot;</td>
<td>@</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:
* Please feel free to attach additional sign copy on separate page.

Vertical  Horizontal  Use Your Judgment For Sign Layout

Background Color:

Lettering Color:

TOTAL COST

Sub-Total  +  8.875 % Tax  =  Total Cost
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

РАSTER ART (photos, logos containing any continuous tone images):

• Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
• Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
• Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:  
• Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS

• Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
• Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

• If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
• CMYK artwork will be produced “As Is”. Our color output is balanced and vibrant.
• Convert RGB art to CMYK if possible.
• If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

• Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:
• Native files with fonts and links (zipped)
• High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
• AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
• AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
• EPS file with embedded links and outlined fonts
• INDD file with Packaged supporting links and fonts

PRINT FILES:
• High-res PDF-X/4 (preferred)
• AI with PDF content (choose this option when saving file)
• EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
• Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
• PSD (make sure font layers are rasterized)
• TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

• Files below 10 MB can be delivered via email. Larger files may be posted to Freeman’s FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (201) 299-7575 for assistance.
UNION JURISDICTIONS AT JACOB K. JAVITS CONVENTION CENTER

THERE ARE THREE MAJOR UNIONS THAT HAVE JURISDICTION OVER TRADE SHOWS. THE FOLLOWING SHOULD HELP GUIDE YOU IN CONFORMING TO UNION JURISDICTIONS AND ITS ADHERENCE TO THEM WHEN REQUIRED.

TEAMSTER UNION:
Teamsters handle freight at the exhibit hall. They unload trucks or vehicles and deliver materials to and from booths. They also provide rigging of machinery, moving services and spot machinery in your booth. The normal rigging crew consists of two men and a forklift. Customarily, this service must be ordered in advance at exhibitor’s expense.

CARPENTER UNION:
Carpenters handle the erection and dismantling of display and exhibit booths. This also includes all display work. Carpenters uncrate and re-crate machinery or equipment and install and remove all draping and floor covering.

ELECTRICAL UNION:
Electricians handle all electrical work, which includes supply power lines to your booth, connecting equipment to outlets and install signs or headers that are lighted, unless they are permanently a part of the exhibit backwall.

EXHIBITOR CAPABILITIES & WHAT REQUIRES UNION LABOR:
For detailed information regarding work rules and policies on what exhibitors can do and what requires union labor, please visit Javits Center Operational Policies.

GENERAL INFORMATION:

FLAMEPROOFING:
Table coverings as well as all booth equipment must be a non-flammable material. All decorative materials must be fire-resistant and in accord with the standard established by the New York Fire Department. Affidavits attesting to flameproof compliance with New York City Fire Department Regulations must be submitted when requested.

INSURANCE:
Freeman and/or the Association (Exhibit Manager) and/or the Exhibit Convention Site will not be responsible in any way for the safety of any exhibit or materials against fire, water, theft, accident or any cause nor for the loss or damage to goods consigned to its care. However, every effort will be made to protect exhibitor’s property. You are advised to consult your insurance broker for proper coverage on any of your display material from the time it leaves your Company’s premises until it returns. In most cases a rider can be added to your present policy for a very nominal cost.
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

**ON-SITE SUPERVISION**

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

---

**If You Use Freeman Staff**

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

COMPANY NAME: ___________________________  BOOTH #: ___________________________
CONTACT NAME: ___________________________  PHONE #: ___________________________
E-MAIL ADDRESS: __________________________

For Assistance, please call (201) 299-7575 to speak with one of our experts.

### INSTALLATION LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $
Tax 8.875% = $
Total Installation = $

### DISMANTLE LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $
Tax 8.875% = $
Total Dismantle = $

If you have questions or need assistance in completing your order, please call and ask for your Freeman I & D Representative.
INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse ________ Show Site ________ Date Shipped ____________

<table>
<thead>
<tr>
<th>Total No. of:</th>
<th>Crates</th>
<th>Cartons</th>
<th>Fiber Cases</th>
</tr>
</thead>
</table>

Setup Plan/Photo: Attached ________ To Be Sent With Exhibit ________ In Crate No. ________

<table>
<thead>
<tr>
<th>Carpet:</th>
<th>With Exhibit ________ Rented From Freeman ________ Color ________ Size</th>
</tr>
</thead>
</table>

Electrical Placement: ________________ Drawing Attached ________ Drawing With Exhibit ________

Electrical Under Carpet ________

Comments: ____________________________

Graphics: With Exhibit ________ Shipped Separately ________

Comments: ____________________________

Special Tools/Hardware Required: ____________________________

OUTBOUND SHIPPING INFORMATION

SHIP TO: __________________________________________________________

Select a Carrier:

- [ ] Freeman Exhibit Transportation: ____________________________
- [ ] Other Carrier: Carrier Name: ____________________________
  Carrier Phone: ____________________________

Select Level of Service:

- [ ] 1 Day: Delivery next business day
- [ ] 2 Day: Delivery by 5:00 PM second business day
- [ ] Deferred: Delivery within 3-5 business days
  - [ ] Standard Ground
  - [ ] Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

- [ ] Same as ship to
  - [ ] Bill To: __________________________________________________________

Select Shipment Options (if applicable):

- [ ] Have loading dock
- [ ] Inside delivery
- [ ] Pad wrap required
- [ ] Do not stack
  - [ ] Lift gate required
  - [ ] Air ride required
  - [ ] Residential

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

- [ ] Re-route via Freeman’s choice
- [ ] Deliver back to the warehouse at exhibitor’s expense

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.
**NAME OF SHOW:** NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

**COMPANY NAME:**

**BOOTH #:**

**BOOTH SIZE:** X

**CONTACT NAME:**

**PHONE #:**

E-MAIL ADDRESS:

For Assistance, please call (201) 299-7575 to speak with one of our experts.

---

**FORKLIFT RIGGING EQUIPMENT AND LABOR**

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday

Overtime - 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday and Sunday

Double Time - Recognized Holidays

- **Show site prices will apply to all labor orders placed at show site**
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

---

### Part# | Description | Advance Price | Show Site Price
--- | --- | --- | ---

#### FORKLIFT LABOR

<table>
<thead>
<tr>
<th>Part#</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>304050</td>
<td>Forklift w/operator - up to 5,000 lbs - ST</td>
<td>$525.75</td>
<td>736.25</td>
</tr>
<tr>
<td>304051</td>
<td>Forklift w/operator - up to 5,000 lbs - OT</td>
<td>$783.50</td>
<td>1,097.00</td>
</tr>
<tr>
<td>304052</td>
<td>Forklift w/operator - up to 5,000 lbs - DT</td>
<td>$1,067.25</td>
<td>1,494.25</td>
</tr>
<tr>
<td>3040100</td>
<td>Forklift w/operator - up to 10,000 lbs - ST</td>
<td>$636.50</td>
<td>891.25</td>
</tr>
<tr>
<td>3040101</td>
<td>Forklift w/operator - up to 10,000 lbs - OT</td>
<td>$946.75</td>
<td>1,325.50</td>
</tr>
<tr>
<td>3040102</td>
<td>Forklift w/operator - up to 10,000 lbs - DT</td>
<td>$1,292.50</td>
<td>1,809.50</td>
</tr>
<tr>
<td>3090600</td>
<td>Man cage for Forklift</td>
<td>$87.50</td>
<td>87.50</td>
</tr>
<tr>
<td>3090700</td>
<td>Forklift Boom</td>
<td>$87.50</td>
<td>87.50</td>
</tr>
<tr>
<td>3090800</td>
<td>Pallet Jack</td>
<td>$87.50</td>
<td>87.50</td>
</tr>
</tbody>
</table>

---

**INSTALLATION**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Date</th>
<th>Start Time</th>
<th># of Equip/ Person</th>
<th>Approx Hrs per Person</th>
<th>Total Hours</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
</table>

Describe work to be done: 

Sub-Total: 

Tax: 8.875%

Total: 

---

**DISMANTLE**

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Date</th>
<th>Start Time</th>
<th># of Equip/ Person</th>
<th>Approx Hrs per Person</th>
<th>Total Hours</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
</table>

Describe work to be done: 

Sub-Total: 

Tax: 8.875%

Total: 

---

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

---

For fast, easy ordering, go to www.freeman.com

909 Newark Turnpike
Kearny, NJ 07032
(201) 299-7575 Fax: (469) 621-5618
MOTORIZED LIFTS AT JACOB K. JAVITS CONVENTION CENTER

ATTENTION ALL EXHIBITORS!

The operation or use of all motorized lifting equipment for installation or dismantle of booth structures or signs is not permitted by exhibitors or their appointed contractors.

ALL LIFTS AND MANPOWER MUST BE PROVIDED BY THE OFFICIAL SERVICE CONTRACTOR

Thank you for your complete cooperation.
NAME OF SHOW: NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019

CONTACT NAME: PHONE #:
E-MAIL ADDRESS:

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

HANGING SIGN LABOR AND EQUIPMENT

INSTRUCTIONS
• All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
• All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitor Service Manual. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
• Set up instructions must be provided for signs needing assembly.
• Hanging anchor points must be pre-fabricated and ready for use.
• Overhead hanging signs are to be sent in separate containers directly to the advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive no later than one week prior to the first exhibitor move-in day. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign.
• If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

SIGN DESCRIPTION, SIZE & WEIGHT
• For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points may be determined.
Type: Cloth Banner Metal or Wood Other
Shape: Square Triangle Rectangle Other
Size: Height Length Width

Weight of Sign:

Does Your Sign Require Assembly yes or no

Is Your Sign Designed to Rotate or need electricity? yes or no

Arriving to warehouse or show site

Date & Time:

PLACEMENT DIAGRAM
• Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
• The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time
8:00 A.M. to 4:30 P.M., Monday through Friday
Overtime
4:30 P.M. to 8:00 A.M. Monday through Friday, All day Saturday
Double Time
All day Sunday and recognized holidays

Crew Size - MINIMUM of two people
Materials

Equipment With Crew
• Show Site prices will apply to all labor orders placed at show site
• Rates are per lift and crew per hour
• One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
• Straight time cannot be guaranteed

<table>
<thead>
<tr>
<th>Lift w/crew</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>914.25</td>
<td>1,280.00</td>
</tr>
<tr>
<td></td>
<td>1,094.75</td>
<td>1,532.75</td>
</tr>
<tr>
<td></td>
<td>1,312.50</td>
<td>1,837.50</td>
</tr>
</tbody>
</table>

Installation Estimate

*Requested Install Date: Time:

Dismantle Estimate

*Requested Dismantle Date: Time:

Assembly Crew/Additional Labor

Per Person/Per Hour

Advance Price | 235.75 | 258.50 | 281.00 |
Show Site Price | 330.25 | 418.00 | 505.50 |

*Requested Install Date: Time:

Assembly Estimate

Dismantle Estimate

*Requested Dismantle Date: Time:

Please indicate method of supervision you require for assembly/disassembly:

Freeman
Exhibitor Personnel
Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER
STRUCTURAL INTEGRITY STATEMENT
THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_______________________________________________, the contracted exhibitor at the NEW YORK COMIC CON 2019 / OCTOBER 3 - 6, 2019 and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the ASSOCIATION, JACOB K JAVITS CONVENTION CENTER, FREEMAN, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _______________________________  Booth #: ________
Authorized Signature: ____________________________________________________
Printed Name: _______________________________  Date: ________
E-Mail: ________________________________________________________________
Display House/Builder (if applicable): ________________________________
Authorized Signature: __________________________________________________
Printed Name: _______________________________  Date: ________
E-Mail: ________________________________________________________________

Complete and return form to address listed at the top of this form.