Dear Exhibitor,

We look forward to welcoming **New York Comic Con** to the Javits Center.

We are pleased to announce our **NEW** Javits Service Portal, an Online ordering system that allows you to place your **electrical** order based on your specific needs — no forms required.

The **Advance Rate** will only be valid for orders placed **September 23, 2026**. Orders are to be placed via our **Javits Service Portal**.

Please refer to the USEFUL TOOLS section below for Work Rules and additional resources.
If you have any questions about placing an order, please contact our **Exhibitor Solutions Team** at **services@javitscenter.com** or call us Monday – Friday 9am-5pm (ET) at 877.452.8487 or 212.216.2329.

Placing an order for multiple booths

If you are placing an order for multiple booths, please note that you must submit a separate order for each booth. **Do not place a single order for multiple booths.**

For step-by-step guidance, please refer to this quick video tutorial. If you need additional assistance, don't hesitate to call us directly at 212-216-2319, Monday through Friday, 9:00 a.m. – 5:00 p.m.

Once You Place Your Order

To help us provide the best service possible, please submit a booth diagram showing where you'd like your electrical, internet, and plumbing services installed. This applies to all booth sizes. Submitting your diagram before arriving at the Javits Center helps reduce labor costs and prevents installation delays. Without one, your setup may be delayed, and additional labor charges could apply.

For your convenience, click here to access a booth diagram template.

Be sure to:

- Mark power drop wattage (e.g., 500W, 1000W, 1500W)
- Indicate Internet placement with an "I"
- Include your event name, booth number, measurements and booth orientation
- If it's a revision, label it clearly and include the revision date.

Electrical Operational Policy

Javits Center Electricians:

- Install and remove all electrical wiring, load centers, disconnects and distribution of panels
- Install and dismantle all lighting, audio and video systems (including monitors), as well as install and remove all data, video and audio cable inside exhibits or under carpets
- Operate all sound, light or video systems unless specific exemption is approved by the Javits electrical department

If you need electrical labor for 7+ hours a day or need overhead electrical for powered signage, email **electrical@javitscenter.com**.

For the full policy, including what exhibitors are permitted to do themselves, please visit the **Policy** page on our website.

Will you be doing Credit Card Transactions?

If you are using a Point of Sale (POS) system at your booth, please ensure you select **Wi-Fi - POS** in the Javits Service Portal (under Technology & Communications).

- **Why it matters:** Standard Wi-Fi is not secure enough for credit card transactions (PCI compliance). Our "Wi-Fi - POS" service keeps your customer data protected.
- **Cost:** The price is exactly the same as standard Wi-Fi.
- **Setup:** A Javits Technician must manually configure your device on-site to ensure it is secure.

Schedule your setup when you're on site with your devices:

Email: technology@javitscenter.com
Phone: 212-216-5432

Available Technology Services

Wired Internet Connectivity: Dedicated bandwidth for each "managed service," with options up to 1Gbps.

High-Density Wireless Network (Wi-Fi): Covers the entire building, supporting up to 130,000 devices. Please note, for business-critical tasks (e.g., product demos), wired internet is highly recommended to avoid signal interference. Wi-Fi is ordered per device, and you'll receive a username, password, and instructions via email from techs@javitscenter.com.

- **For PCI-compliant Wi-Fi (supporting POS/credit card terminals), please contact our Technology Team on-site. For POS Wi-Fi setup instructions, click here.**

Exhibitor Business Grade Packages: Bundled packages offering more bandwidth for wired internet at a lower cost are available. Note: Outside wireless routers cannot be connected to this.

Neutral Host Distributed Antenna System: Delivering cell phone coverage from all major networks.

Please contact our Technology Team at **212-216-5432** or technology@javitscenter.com for questions or assistance to ensure you are ordering the right services for your needs.

MOBILITY VEHICLE RENTAL

We are pleased to announce the Mobility Vehicle program. Interested in knowing more? **Click here**

USEFUL TOOLS

- Work Rule - Exhibit Building. **Click here**
- Javits Lights. **Click here**
- Javits Catalog. **Click here**
- Booth Diagram Template. **Click here**
- POS Wi-Fi set up instructions. **Click here**

FOOD & BEVERAGE

Make your arrival at the Javits Center stress-free by utilizing our Online ordering platform to place your food & beverage delivery orders.

Place your order here: **CultivatedGo**

New Service: Belgian Waffle Station: click here

For more the Cultivated Exhibitor information sheet, **click here**.

To view the Cultivated menu, **click here**.

CONTACT US

Need assistance choosing the best service options?

We're here to help - Click below.

ELECTRICAL

TECHNOLOGY

PLUMBING

CATERING

PARTNERS

Also available for your service requirements:

FedEx Office

Hudson

CULTIVATED

CONNECT WITH US